Course Title: Field Issues and Tactics for Line Staff

Trainer(s): Joe Talaugon and Jose Macedo

Trainer Qualifications: Deputy Probation Officer and Deputy Probation Officer, Sr.

Date Prepared: 06/19/17

Prepared By: Mark Grunewald

Length of Training: 8

Recommended Maximum Number of Trainees: 16

Classroom Set-up: Probation Department Training Room

Trainer Materials: Power Point, laptop, Department Policy handouts, White board, Probation Equipment.

Testing: No testing procedure.

Performance Objectives:

A) Describe and discuss field issues and tactics
B) Describe case management, office visits and reasons for home and field contacts.
C) Describe preparation and planning for home and field contacts.
D) Describe and demonstrate being “field ready”, use of equipment, field book, field itinerary and radio protocol.
E) Explain and demonstrate the proper approach for a residence contact and field contact.
F) Describe and demonstrate the roles for “Contact and Cover” officer for residence contact and field contact.
G) Describe and demonstrate the escalation of force continuum, search and seizure and handling of evidence.
H) Describe the reasons for documentation of incidents, searches, arrests and evidence collection.
I) Class participants will take part in practical scenarios and demonstrate the safety tactics learned in the class.
<table>
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<tr>
<th>Time/PP Slide/ Trainer’s Note/Method</th>
<th>Trainer’s Script/Activity/Topic</th>
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<tr>
<td>0800-0830 Class discussion.</td>
<td>Introduction and explanation of outline and class expectation.</td>
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| 0830-0930 Discussion, power point, video and demonstration. | Field Issues and Tactics:  
  I. Purpose of field work.  
  II. Preparing; file management, initial office visit, obtaining information; home/field contact. |
| 0940-1050 Discussion, power point, video and demonstration. | III. Field ready; field attire, field equipment; duty bag, field book, vehicle check, radio communication.  
  IV. Briefing; assigning roles. |
| 1100-1200 Discussion, power point, video and demonstration. | V. The Approach; parking, location observation, recognizing problems.  
  VI. Knock and Notice, Forced Entry,  
  VII. Contac and Cover Officers; controlling the environment, positioning.  
  VIII. Authority as Peace Officer; pat downs & arrests of probation and non-probationers. |
| 1200-1300                           | Lunch |
| 1300-1315 Explanation and overview. | IX. Escalation of Force, documentation,  
  X. Professionalism, Working with Law Enforcement  
  XI. Searches, Field Testing, Arrests and Evidence, |
| 1315- 1630 Class participation in practical exercises. | Scenarios: Roll playing both Officers and Clients  
  Exercises related to contacting clients in home; assessing the scene; conducting pat down for weapons, searching for contraband; contact and cover roles; handling compliant and non-compliant persons; requesting law enforcement assistance; and proper handling of unusual incidents. |
| 1630-1700 Debriefing and evaluations. | Discussion and complete evaluations. |