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**Notes and
References**

VISITING

I. Purpose

- A. The purpose of visitation is to encourage, develop, and strengthen positive relationships between the youth and their families.
- B. In addition to being a basic right of the youth, visitation is also conducive to the youths' rehabilitation and reintegration into their family units and communities upon graduation from the LPBC program. Visitation also provides a valuable opportunity for LPBC personnel to observe and engage in interactions between the youth and their families.
 - 1. Visits may result in questions, complaints, or concerns from a parent or guardian. Staff will respond in a professional manner and provide information or attempt to resolve the situation at the lowest level possible. Documentation of the conversation/outcome will be documented in a WSR and/or IMPACT chrono before the end of the shift during which it occurred. If the disposition of the matter is unsatisfactory to the parent/guardian, the matter will be referred to the next appropriate level up the Chain of Command and will be addressed and documented within 48 hours.

II. In-Camp Visiting Policy

- A. Visiting hours for LPBC are Sundays, 10:30 a.m. to 12:30 p.m. and Wednesdays, 4:00 p.m. to 6 p.m.
- B. Only parents, legal guardians, stepparents, grandparents, and siblings (10 years of age and younger) may visit. Names must agree with those contained on the LPBC's visitation roster, the Deputy Probation Officer's (DPO) report and IMPACT. Visitors must have valid photo identification. Other relatives and supportive adults may be allowed to visit with the approval of the LPBC Manager or the Court and in conjunction with the youth's case plan. Unauthorized persons coming with visitors to LPBC will be directed to park their vehicle off LPBC property until visiting has ended.

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Parental Visitation (Continued)

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1. Special visitation must first be cleared by the LPBC Administration.
 - a. The LPBC program respects the importance of parental involvement and responsibility. Youth who are fathers will be allowed to visit with their child(ren) and the child's mother under supervised conditions. These visits will occur by appointment, as specified by LPBC Administration and in consultation with the assigned mental health clinician. The assigned DPO will verify the youth's fatherhood before any visitation can occur. A youth's eligibility for these visits will be contingent on satisfactory program performance.
 - b. In addition to the regular two hour weekly visit on Sundays and Wednesdays with parents, legal guardians, stepparents, grandparents, and siblings (10 years of age and younger), exceptions for supportive adults as appropriate, in conjunction with the youth's case plan, and in the best interest of the youth may be made on an individual case basis by prearrangement with the facility Deputy Probation Officer, Senior.
 - c. Other special visitation requests will be reviewed on a case-by-case basis and in conjunction with the youth's case plan.
2. Visitors who are on probation or parole will be considered for visiting, but require the approval of their Probation/Parole Officer and the LPBC Administration after a determination is made regarding the risk to the safety of youth or staff at LPBC.
3. Any denial of visitation or limitation on visitations will be communicated to the youth and the person denied visitation.
 - a. The Administrative Office Professional (AOP) shall maintain a record of all visits that have been denied to include the youth's name and pin number, name of person denied and the denial reason.

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4. When schedules conflict with parental visitation, parents may request to visit at other times.
5. In addition to regular in-person visitation on Sundays, Wednesdays, and special visits, technology (FaceTime, Skype, Zoom, etc.) may be utilized as an additional visiting opportunity for youth. Technology visits are pre-scheduled with the DPO Sr. and technology visits are not to be viewed as a replacement to in-person visiting. Technology visits may include parents, legal guardians, stepparents, grandparents, and siblings (10 years of age and younger). Additionally a supportive adult can be included as approved by the facility Deputy Probation Officer, Senior.
6. All visitors are expected to follow the posted visitation guidelines.
7. All visitors are subject to a pat down search, or have their personal property directly searched or visually inspected to ensure the safety, security, and safe operation of the facility. Visitors may be requested to turn pockets inside out and/or remove outer garments to have them searched for contraband.
 - a. Should the visitor refuse, they may be denied entry.
 - b. Visitors suspected of possessing contraband may be asked to leave the premises by the Sr. DPO or designee on duty.
8. Visitors may be subjected to a search by a hand-held metal detector as authorized by a Sr. DPO or designee, SPO or Manager. Visitors may be denied visitation if the metal detector is activated during a search and there is reasonable suspicion to believe that the visitor may be carrying a weapon, contraband, or property not allowed on the premises.

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9. A Court order preventing visitations shall be obtained should the Manager, based on reasonable suspicion, determine a visitor or visitors are a risk to the safety and security of the facility, staff, and/or youth.
 10. When a youth returns to the population following visitation, he will receive a thorough pat-down search before he enters the dormitory.
- C. Upon arrival, all visitors will check in with LPBC staff, show proper identification, and sign in. Visitors are to leave their purses, cell phones, fanny packs, etc., secured in their vehicles.
1. Animals/pets shall not be left in vehicles during visits.
 2. If the parent is dropped off and does not have a vehicle in which to secure their belongings, they can be kept at the check in table.
- D. No food or beverages are allowed to be brought to LPBC for visitation. Water will be provided by the LPBC kitchen.
1. On special occasions (such as the youth's birthday), LPBC Administration may approve a special visit at which the family can provide a cake to be consumed during the visit.
- E. Visiting is permitted in the picnic area during good weather, and the upper dorm or gym during inclement weather. Visitors may utilize the designated school restroom during visiting hours.
- F. The assigned Juvenile Institutions Officer (JIO) will supervise the visiting area, but conversations shall not be monitored unless there is a security or safety need. The Sr. DPO on duty will visit with families as needed to discuss a youth's status in the program and/or be available to answer questions and concerns that may arise during the visit.
- G. Smoking is not permitted anywhere on the grounds. LPBC is a designated smoke-free environment.

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- H. Cameras, video recorders, cellular phones, smart devices, and any other communications devices are not allowed.
 - 1. Should any of these items be present during visitation, the parent/guardian will be directed to take it to their car and be allowed to complete the visit.
 - 2. If a youth is found to be in possession of the item, the visit will be terminated and the youth returned to the dorm.
- I. Visitors who wish to leave an item for a youth will give it to the program staff to be inspected and approved. All packages are subject to inspection by LPBC staff.
- J. It is prohibited by law to bring any alcoholic beverages, controlled substances, narcotics, or weapons into the LPBC program for any reason. Violators will be prosecuted.
- K. Visitors appearing intoxicated, or having an odor of alcohol on their breath or appearing to be under the influence of any narcotic will not be permitted to visit. Parents/guardians and supportive adults, as positive role models, shall exhibit appropriate behavior and conduct at all times.
- L. Parents/guardians will not give medications (prescribed or non-prescribed) to youth. All medications will be screened and approved by the LPBC Nurse or Physician prior to delivery of the medication.
- M. Violation of the visiting rules will result in the termination of the visit and Administrative review to determine if future visits will be restricted or cancelled.

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III. Attorney and Probation Officer Visitation

- A. Upon request, staff will make youth available to their attorneys at reasonable times. An office in the LPBC Administration building will be provided to allow confidential interviewing of clients by their counsel as needed. In addition to in-person visits with attorney or Probation Officer, skype and zoom visits are available. (Youth have a constitutional right to unimpeded access to attorneys and legal representation).

- B. DPOs are encouraged to visit youth on their caseloads who are committed to LPBC. Staff will make youth available to their DPO at reasonable times and upon request.

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