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|-----------------------------|---------------|
| Chapter No. 5126 | Page 1 |
| Issue Date: 02/01/97 | |
| Revised: 09/28/21 | |

**Notes and
References**

CLOTHING AND PERSONAL HYGIENE

I. Standard Clothing Issue

All youth committed to Los Prietos Boys Camp (LPBC) will be provided clothing and footwear. Under medical direction, a youth may be authorized to wear other than standard issued clothing and/or footwear.

- A. All youth will receive the same amount of clothing that is clean, durable, easily laundered, reasonably fitted, and in good repair, free of holes and tears. Youth will receive appropriate clothing for the environment.
- B. Clothing issued will include:
 - 1. Socks and footwear for recreation and work
 - 2. Outerwear, including uniform shirts and pants, work jeans, and sweatshirts.
 - 3. Freshly laundered t-shirts and underwear that are free of stains, tears, and holes.
 - a. Underwear will be new and non-disposable and shall remain assigned to the youth throughout his stay.
- C. Special clothing will be issued to youth during inclement weather (rain gear, winter jackets, beanies, etc.) or when performing special work projects (gloves, hard hats, rubber boots, ponchos, etc.).

II. Clothing Exchange

- A. On a designated day of each week, youth are issued a seven-day supply of clean and serviceable clothing (except footwear).
- B. Dirty laundry is collected from the youth on a daily basis. All sheets and pillowcases are laundered weekly. Blankets are laundered once per month. On a pre-set schedule, all items are picked up, laundered, and returned by the

| | |
|-----------------------------|---------------|
| Chapter No. 5126 | Page 2 |
| Issue Date: 02/01/97 | |
| Revised: 09/28/21 | |

**Notes and
References**

Clothing and Personal Hygiene (Continued)

laundry vendor. A seven-day supply of clean clothing and linens is issued to youth at LPBC on laundry day.

III. Clothing, Bedding, and Linen Supply

The LPBC program maintains a supply of linen and blankets to meet actual and repair needs.

A. Each youth receives:

1. One towel – exchanged daily
2. Three blankets
 - a. Additional blankets are issued when requested.
3. Two sheets
4. One pillow (fire-retardant) and pillowcase
5. One mattress in good repair which shall conform to the size of the bed as referenced in Title 24 Section 460A.2.5, and is easily cleaned, non-absorbent, and fire-retardant.
 - a. Consideration for additional or alternate mattresses will be given to youth with medical-related needs.

B. Mattress cleaning procedure:

All mattresses are wiped down and cleaned with disinfectant after a youth leaves the program.

| | |
|-----------------------------|---------------|
| Chapter No. 5126 | Page 3 |
| Issue Date: 02/01/97 | |
| Revised: 09/28/21 | |

**Notes and
References**

Clothing and Personal Hygiene (Continued)

IV. Clothing and Laundry Services

- A. Dirty laundry is picked up, laundered, and delivered by service representatives from the laundry vendor weekly.
- B. Footwear is issued to youth for recreational and dress (athletic shoes), work (high-top boots) needs.
- C. During the winter months, when weather dictates, a warm jacket and rain poncho will be issued upon request. Jackets are laundered once per month, or as needed.

V. Control of Vermin and Ecto-Parasites in Clothing/Bedding

- A. In the case of infested clothing, all clothing will be collected, stored, and cleaned separately to avoid further infestation.
- B. The collection of contaminated clothing will be done with protective gloves and placed in a designated red infectious waste bag.
- C. All additional clothing and bedding subject to contamination will be laundered in the same manner as B above.
- D. The mattress and locker will also be thoroughly cleaned with disinfectant.

VI. Personal Hygiene/Shaving/Hair Care

- A. All youth at the LPBC program receive showers daily.
- B. Youth are given the opportunity to brush their teeth after each meal.
- C. Youth are offered the opportunity to shave daily unless their appearance must be maintained for reasons of identification in Court.
 - 1. All youth shall have equal opportunity to shave face and body hair.
 - 2. The facility Director may suspend this requirement in relation to youth who are considered to be a danger to themselves or others.

| | |
|-----------------------------|---------------|
| Chapter No. 5126 | Page 4 |
| Issue Date: 02/01/97 | |
| Revised: 09/28/21 | |

**Notes and
References**

Clothing and Personal Hygiene (Continued)

- D. All youth have hair-care services available to them at least once per month at LPBC.
 - 1. Equipment is cleaned and disinfected after each haircut or procedure by the following method approved by the State Board of Barbering and Cosmetology in Sections 979 and 980, Chapter 9, Title 16, California Code of Regulations.
 - a. Foreign matter is removed.
 - b. An EPA registered disinfectant with bactericidal, fungicidal and veridical activity will be used according to manufacturer's instructions.
 - c. Disinfected equipment shall be stored in a clean, covered place.

VII. Haircut Policy

- A. Unless youth earn their choice of the approved haircut styles and/or facial hair, youth will receive haircuts as directed by program staff using the following guidelines:
 - 1. Only a #2 clip will be allowed (approximately 1/4 inch in length).
 - 2. No shaving on the sides of the head or shorter cuts up the sides will be allowed.

VIII. Issuance of Personal Care Items

- A. Each youth, upon arrival at LPBC, is issued a toothbrush, and toothpaste. Youth have ready access to standard issue institutional soap, deodorant, lotion, shaving cream and razor, and shampoo and conditioner as needed.
 - 1. Youth who daily earn Royal Ridge will earn professional grade hygiene products.
- B. Youth shower daily to maintain good hygiene.

| | |
|-----------------------------|---------------|
| Chapter No. 5126 | Page 5 |
| Issue Date: 02/01/97 | |
| Revised: 09/28/21 | |

**Notes and
References**

Clothing and Personal Hygiene (Continued)

IX. Personal Clothing of Youth

- A. Upon receipt from juvenile hall, a youth's personal clothes remain in a clean, sealed bag. This bag is stored in a clean and secure private locker until arrangements can be made for it to be signed for and released to a parent or guardian during visitation. Whenever possible, personal clothing and belongings are not to be stored on site beyond thirty days.

X. Shower Shoes

- A. Every youth is issued a pair of shower shoes. When the youth shower, they are to:
1. Place the shower shoes on their feet at their bunk
 2. Continue to wear the shoes through the shower process
 3. Returning to their bunk, they can take off the shoes and dry their feet
 4. The shower shoes are then placed in their lockers.
- B. These shoes are used during showers and latrine calls, during free time in the dorm or rec room, and when staff direct the youth to wear them.
- C. CaviCide spray (white and pink bottle labeled "shower shoes disinfectant") is stored in the secure chemical storage shelves near the latrine.
1. The spray should be used regularly to disinfect the shower shoes.
- D. When a youth leaves the LPBC program, the proper care of the shower shoes are as follows:
1. Thoroughly spray the shoes
 2. Air-dry for 3-5 min.

**PROBATION DEPARTMENT
LOS PRIETOS MANUAL**

| | |
|-----------------------------|---------------|
| Chapter No. 5126 | Page 6 |
| Issue Date: 02/01/97 | |
| Revised: 09/28/21 | |

**Notes and
References**

Clothing and Personal Hygiene (Continued)

3. Return shower shoes to the storage area or re-issue for the next youth.
 4. Torn shower shoes should be discarded.
- E. Shower shoe storage area in the lower dorm is the side staff platform.

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