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Visitation

I. Introduction

Youth are allowed an initial 30-minute visit with parents/guardians. Parents/guardians are advised to contact Juvenile Hall and reserve an interview room and a visiting time prior to visiting. After the initial visit youth are allowed two hours of regular visitation per week with parents/guardians thereafter. Visitation schedule times are posted at the reception area.

- A. In addition to the regular two hour weekly visit with parents/guardians, exceptions for special visits may be made on an individual case basis by prearrangement with the facility Deputy Probation Officer, Senior, (DPO Sr.).
- B. Special visits may include family members such as grandparents, siblings and supportive adults as appropriate and in conjunction with the youth's case plan and in the best interest of the youth.
- C. Special visits shall not be denied solely based on the visitor's criminal history. The DPO Sr., in coordination with the assigned DPO, will determine if the visitor's criminal history represents a risk to the safety and security of the facility. Any denials shall be communicated to the youth, visitor(s) and facility administrator.
- D. The Administrative Official Professional (AOP) shall maintain a record of all special visits to include those denied and reason for denial, approved and completed visits which shall include the youth's pin number, names of visitors approved and dates visit was completed.
- D. Technology (face time, skype etc.) may be utilized as an alternative for, but not as a replacement to in-person visiting.

II. Visitor Check in Procedures

- A. Visitors sign the visitation form located in the youth's file and the facility sign-in sheet.
- B. Visitors must provide identification to office staff.

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- C. Handbags, packages, and jewelry (unless non-removable) are prohibited items in the facility.
- D. All visitors are subject to outward body search by use of metal detector.
 - 1. Staff may conduct a pat down or directly search the property of any visitor who will be having a contact visit upon approval of the SPO or Manager.
 - 2. Visitors may be requested to turn pockets inside out and/or remove outer garments to have them searched for contraband.

III. Visitation Rules

- A. Smoking is not permitted in the interview rooms or during visiting. The Juvenile Hall is a smoke free environment.
- B. Parents are not permitted to bring food items to visits.
- C. Youth on Maximum Security (MS) status are to have his/her visit in the no-contact room.
- D. The Juvenile Institutions Officer (JIO) will visually supervise youth and their parents/guardians during visits.
- E. The JIO in charge of visiting, in consultation with the Sr. DPO on-duty, has the authority to terminate any visit when it does not appear to be in the best interest of the youth or the facility.
- F. Youth who are to visit with their parents, Probation Officer, or attorneys, or any other authorized person, should be clean, properly attired, and groomed.
- G. Probation Officers may visit youth in their respective unit in the counseling rooms (SMJH) or the interview rooms located in the Intake area.
- H. Upon returning to the unit, youth must receive a pat down search.
- I. If a youth leaves the unit after visiting with a Probation Officer, public defender, pre-placement interviewer, medical or dental practitioner, each youth will receive a pat down search for contraband by unit staff before

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being allowed contact with the group. A metal detection wand is available for use.

- J. Visitors must be dressed appropriately and wear shoes at all times. They may not wear: tank tops, short skirts, dresses or shorts (higher than mid-thigh), halter tops, tight fitting clothes, low cut tops, or clothes with gang words or signs. Failure to comply with facility visitation rules, staff can deny the visit.
 - 1. Tattoos of gang words or signs must be covered.

IV. Youth Visitation with Own Children

- A. On occasion, youth who are parents will be housed in the Juvenile Hall. When that occurs, exceptions can be made to allow for them to have visitation with their children.
- B. Such visitations will only be allowed with prior approval of the DPO Sr. The DPO Sr. will consult with the assigned Deputy Probation Officer and/or their supervisor to determine if the visit is appropriate.
- C. Unless otherwise approved by the DPO Sr., the youth's parent(s) will be the responsible adult who accompanies the youth's child.
- D. The DPO Sr. will determine the most appropriate day and time for the visit. The decision will be made to provide for the least amount of disruption to the operations of the facility and will be considered part of the youth's total visits for the week.
- E. When small children/infants are being allowed visitation, staff are to be diligent about their supervision of the visit to ensure that appropriate care and attention is being given to the child. Any abusive or "rough" play can be cause to terminate the visit.
- F. All suspected abuse shall be reported on the Suspected Child Abuse Report form and documented in a WSR.
- G. Visitations will only occur in the intake interview rooms or in the Baby Elmo area if staffing permits. Children/infants will not be allowed into the units for visitation.

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- H. Nursing mothers will be given the opportunity to pump their breast milk for release to the current caregiver of the child.
- I. Youth selected to participate in the Baby Elmo Teen Parenting Program will be allowed to visit with their child(ren) on a weekly basis under the direct supervision of JIOs. As a condition of the Program, each youth will be required to maintain acceptable behavior standards, complete the required forms and consents, and be subject to videotaped visits.
 - 1. Youth will not be precluded from the program if they do not desire to be part of the study and/or if they do not wish to be videotaped.
 - 2. Visits with their child(ren) during their participation in the Baby Elmo Teen Parenting Program are not considered part of their total weekly visits.
- V. **Youth Visitation with Own Spouse**
 - A. On occasion, youth who are legally married will be housed in Juvenile Hall.
 - B. If a youth is legally married, the youth is entitled to visits with his/her spouse.
 - C. An original marriage certificate must be provided with the information listing the name of the youth and name of their spouse as legally married.
 - 1. The original marriage certificate will be scanned into IMPACT and a photocopy of the original marriage certificate shall be placed in the youth's office folder.
 - D. Visits with the youth's spouse will be considered part of the youth's total visitation for the week.

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