

**Reentry Steering Committee / Quality Assurance Committee  
(RSC/QA)**

July 18, 2019

**MEETING MINUTES**

Santa Barbara County Probation Department  
117 E. Carrillo Street  
Santa Barbara, California

*Participation by Teleconference pursuant to Government Code Section 54953(b) was available at:*

Santa Barbara County Probation Department  
2121 S. Centerpointe Parkway  
Santa Maria, California

**RSC Members in Attendance:**

John Lewis, Santa Barbara County Department of Behavioral Wellness  
Tracy Macuga, Santa Barbara County Public Defender  
Karyn Milligan designee for Kimberly Shean, Santa Barbara County Probation  
Ricardo Ramirez, designee for Anthony Ivanich, California Department of Corrections and Rehabilitation  
Deirdre Smith, Santa Barbara County Sheriff's Office

**RSC Members Absent:**

Paloma Arnold, Santa Barbara City College  
Sylvia Barnard, Good Samaritan Shelter Services  
Christina Kelly, Changes Outpatient Wellness Center  
Eddie Perez, Impact Prison Ministry  
John Savrnoch, Santa Barbara County District Attorney's Office  
Vincent Wasilewski, Santa Barbara County Sheriff's Office

**Other Attendees:**

Julius Baldueza, Santa Barbara County Probation  
Jennifer Barretto Community Solutions, Inc. (CSI)  
Erica Bottorff, Public Defender's Office  
Angela Braun, Santa Barbara Superior Court  
Barton Clark, Santa Barbara County Probation  
Gabriela Dodson, Family Service Agency (FSA)  
Crystal Franco, FSA  
James Friedrich, Santa Barbara County Probation  
Alan Gordon, Department of Corrections  
Christina Grabowsky, Sanctuary Centers  
Matt Hamlin, Coast Valley Substance Abuse Treatment Center  
Michael Heck, CSI  
Mark Kalin, Council on Alcoholism and Drug Abuse  
Amy Lopez, Behavior Wellness  
Carrie Paine, CSI  
Brett Reynolds, Good Samaritan Shelter Services  
Peggy Still, CSI

- I. **Call to Order/Introductions**
  - The meeting was called to order at 9:00 a.m. and attendees made self-introductions.
- II. **Approval of Minutes from May 16, 2019, RSC Meeting**
  - The draft minutes of the May 16, 2019, Reentry Steering Committee (RSC) meeting were reviewed. A quorum was not present at this time; the approval will be carried over to the meeting on September 19, 2019.
- III. **Comments from Co-Chairs – James Friedrich and Deirdre Smith**
  - James Friedrich distributed a letter from Chief Tanja Heitman regarding recruitment for Community Based Organization (CBO) members to serve on the Juvenile Justice Coordinating Council Workgroup. Everyone was encouraged to forward the information to others that might be interested.
- IV. **RSC Membership Change – Deirdre Smith**
  - Without a quorum today the motion to nominate Carrie Paine for the open membership position on the Reentry Steering Committee will be added to the September 19, 2019, meeting.
- V. **Jail Programming – Deirdre Smith**
  - The construction of the northern branch jail is ongoing and there is no official open date.
  - A contract has been signed with CSI to introduce five correctional counselors and one case manager starting in September 2019.
  - Discharge planning and the access line are still in progress and going well.
- VI. **Probation Report and Resource Center (PRRC) Programming Update – Barton Clark**
  - Handouts were provided with PRRC statistics covering April 1, 2019 through June 31, 2019.
  - Starting July 1<sup>st</sup>, individuals released from custody were directed to report directly to the PRRCs. The intake officers have been relocated to the PRRCs to help with enrollment.
  - Intervention Specialists have been added to assist clients with case management. The goal is for clients to be engaged in the programs available sooner than later to reduce recidivism.
  - Starting on July 1, 2019, to better provide effective programming, resources were maximized by closing the PRRCs on Saturdays.
- VII. **Jail Discharge Planning / Access Line Update – Amy Lopez**
  - Amy Lopez raised a significant issue with the access line; clients are not always forthcoming about their drug use, abuse, and history.
  - An ‘additional referral information from provider agency’ form was made available to Probation and CWS as of May 1, 2019, to provide additional information to the referral screeners, but it must have a Release of Information (ROI) attached.
  - A pilot was started on May 15<sup>th</sup> with the jail discharge staff meeting on Tuesday’s to identify inmates in need of screening for release. They were able to screen nine people a week. The pilot worked well and has now been implemented.
  - Tracy Macuga mentioned that her staff have had to use personal cell phones to call into the access line for immediate approval inside the courtroom and that this is not sustainable. Amy Lopez suggested they coordinate with the court to resolve this issue.

**VIII. Overview of Pre-trial Services (PTS) Program – Angela Braun**

- Pre-trial Services will be transitioning from the Courts to Probation with a target start date January 1, 2020.
- A grant for a pre-trial pilot program to expand services was submitted and awards should be announced the beginning of August.
- The pilot program would add four assessors and one supervisor.

**IX. Day Reporting Center (DRC) Report – Carrie Paine**

- Handouts were provided for DRC statistics for Fiscal Year (FY) 2018-2019 for both Santa Barbara and Santa Maria locations.
- Michael Heck commented that faster initial engagement time affects the average date of recidivism.
- Michael Heck informed the group about the new California Department of Correction and Rehabilitation (CDCR) 1605 Form regarding the ability for parolees to earn earlier discharge based on new criteria.
- Ricardo Ramirez noted that currently 12 people are eligible based on the new criteria.

**X. Quality Assurance Updates**

**A. Summary Services Worksheets – Julius Baldueza**

- A summary of service worksheet was distributed and advised it is to be completed at the end of month for performance tracking.

**B. Curriculum Specific Fidelity Review – Karyn Milligan and Julius Baldueza**

- As a reminder onsite vendor meetings are to be completed annually, at minimum, to meet and observe staff as well as to provide fidelity checks.
- Julius Baldueza will be following up with vendors regarding employee lists as well as certifications for both counselors and staff.
- Karyn Milligan discussed peer to peer curriculum checks with partnering agencies and Julius Baldueza remarked that this fidelity check is required for next year and is to be completed annually.

**C. Brown Bag Update – Karyn Milligan**

- Flyers for the Brown Bag event schedule were provided along with Karyn Milligan's contact information for anyone who would like to be added to the distribution list or to RSVP.
- The Brown Bag program is currently in its third year; in August the program will be touring sites to evaluate what programs are available.
- On July 1<sup>st</sup>, Assembly Bill (AB) 372 was introduced as a pilot program to test alternatives to batterer intervention programs across six counties.

**D. Adult and Juvenile Program Inventory Update – Karyn Milligan**

- This year, six programs in the adult division have been monetized.
- Karyn Milligan and Julius Baldueza will be reaching out to verify which programs are still available, are their descriptions correct, and are the target populations correct.

**XI. Public Comment**

- Tracy Macuga mentioned the Women's Fund Grant that launched on July 1, 2019 is currently open for referrals for high risk/high needs women in South County.
- Erica Bottorff is the main advocate working with the women but Tracy Macuga can be contacted directly for information and an informational sheet will be created. This item will be added to the September 19, 2019 RSC agenda for further discussion.

**XII. Confirm Next Meeting, September 19, 2019, and Adjourn – James Friedrich**

- The next RSC meeting will be held on September 19, 2019, at 9:00 a.m. at the Santa Barbara County Probation Department, 117 E. Carrillo Street, Santa Barbara, California. Participation via teleconference will be available at the Santa Barbara County Probation Department, 2121 S. Centerpointe Parkway, Santa Maria, California.
- The meeting adjourned at 9:45 a.m.

Respectfully Submitted by Lesley Stewart, Administrative Office Professional, Senior