

Q & A MINUTES

Santa Barbara Criminal Justice Quality Assurance Committee

July 19, 2018

Santa Barbara County Probation Department
117 E. Carrillo Street, Santa Barbara, California

and via video at:

Santa Barbara County Probation Department
2121 S. Centerpointe Parkway, Santa Maria, California

In Attendance:

Karyn Milligan, Probation

James Friedrich, Probation

Barton Clark, Probation

Brian Swanson, Probation

Deirdre Smith, Community Solutions Inc.

Amy Lopez, Department of Behavioral Wellness (Behavioral Wellness)

Christina Grabowsky, Sanctuary Centers

Diane Esparza, Council on Alcoholism and Drug Abuse (CADA)

Bret Reynolds, Good Samaritan

Chelsea Jensen, Good Samaritan

Don Deming, Good Samaritan

Matt Hamlin, Coast Valley SATC

Kristianne Schell, Aspire Counseling

Cesar Arroyo, Community Action Commission (CAC) Los Compadres

I. Call to Order/Introductions

- The meeting was called to order at 11:00 a.m. and attendees provided self-introductions.

II. Review and approval of May 17, 2018, QA Meeting Minutes – All

- The draft minutes of the May 17, 2018, Quality Assurance Committee (QA) meeting were approved as presented.

III. Comments from the Chairs – Karyn Milligan & Deirdre Smith

- Karyn Milligan shared the updated QA Contact Sheet and encouraged the group to review and provide updates as needed.
- A calendar of the FY 2018/2019 QA Meetings was distributed.
- Karyn Milligan provided an overview of the group's mission and encouraged the group's participation and feedback.
- Deirdre Smith & Karyn Milligan shared limited feedback from the QA Committee survey. The survey link will be redistributed to allow everyone an opportunity to participate and provide feedback.
- Deirdre Smith informed the group of an opening for a part-time Community Engagement position with Community Solutions Inc. (CSI).

IV. Welcome Juvenile Providers – All

- Karyn Milligan welcomed Chelsea Jensen, of Good Samaritan.
- Karyn Milligan also shared that Deputy Chief Probation Officer, Kim Shean and herself presented a Juvenile Data Mining project to the County Board of Supervisors on July 10th. The presentation included data from comparison counties and a discussion of the drivers of our local juvenile population trends. One of the outcomes of that effort was the execution of new contracts for evidence based juvenile interventions.
- The Juvenile Program Menu for FY 2018-19 was distributed and reviewed.

V. Adult & Juvenile Program Inventory Review –Karyn Milligan

- Karyn Milligan provided a broad overview of the Pew-MacArthur Results First Initiative and it's utilization in the adult division.
- Karyn Milligan then reviewed the Results First Adult Program Inventory and asked all to review and suggest needed changes.
- Diane Esparza clarified that Seeking Safety groups facilitated at the Santa Maria PRRC are specific to females, and those at the Santa Barbara PRRC are specific to males.
- James Friedrich informed that the Hawaii's Opportunity Probation with Enforcement (HOPE) program is not currently running but is intended to be back up after the pending judge rotation.
- Matt Hamlin noted that Coast Valley is providing the Matrix Model.
- Karyn Milligan also reviewed the Juvenile Program Inventory handout and requested updates from the group.
- Cesar Arroyo, CAC, updated the Reasoning & Rehabilitation (R&R) program to 14 lessons 2x a week for 1.5 hours for males. Amy Lopez added that the program is 14 lessons 2x a week for 1.5-2 hours for females.
- Cesar Arroyo made a correction removing Latino from the Joven Noble primary participant population.
- Karyn Milligan shared information regarding a presentation scheduled for August 3rd intended to provide information on the Results First Initiative. An updated juvenile inventory will be distributed to the group at the August 3rd presentation.

VI. ADP Update – Amy Lopez

- Amy Lopez announced an ASAM training opportunity on July 27th and shared feedback from the Trauma Informed Services training that occurred on June 26, 2018.
- Amy Lopez distributed and reviewed the new Release of Information (ROI) document. The document is completed electronically and currently in effect for providers. Probation should also be using this form for both Adult and Juvenile substance abuse clients and retaining a copy of the document in the casefile.
- James Friedrich confirmed that although Probation currently uses its own authorization form it should also be using this form; Amy Lopez concurred and directed any legal questions to Behavioral Wellness attorney Celeste Andersen.

VII. PRRC Referrals – Barton Clark

- Barton Clark reviewed a handout on PRRC Referrals. From May 1 to July 18th 2018, Santa Maria PRRC received 91 referrals and Santa Barbara received 73 referrals.
- Barton Clark reported that utilization is a combination of enrollment and capacity, with a goal of 70%.
- Barton Clark noted that Medium and High risk clients were intermixed in PRRC classes.
- Barton reviewed the “PRRC Program Guides” handout and reviewed the menu of classes available at the Santa Maria and Santa Barbara Probation Report and Resource Centers (PRRCs).
- The group discussed strategies to increase referrals and familiarize officers with existing programs and services. Based on the group discussion and feedback, Barton will schedule a unit meeting and invite the providers to attend and share information on their programs.

VIII. Emerging Issues – Deirdre Smith & All

- Deirdre Smith shared the intent of this topic to create a space to discuss various topics and allow for group discussion and problem solving.
- Barton Clark raised the issue of absences and the group discussed strategies utilized in their programs and how inconsistent attendance was defined by each.
- Cesar Arroyo requested an updated phone directory for particular Deputy Probation Officers. The current Unit Directory with phone numbers will be sent out by Paul Williams.

IX. Santa Barbara County 2-1-1 – Karyn Milligan & All

- A brief overview of 2-11 was provided. Deirdre Smith asked the group to document known client needs in preparation for the 9/20 meeting.

X. Monitoring Fidelity of Services –Karyn Milligan & All

- Probation will be hiring a Department Business Specialist (DBS) employee. A primary task of the DBS will be to meet with providers and review the implementation of services provided.
- Karyn Milligan requested the group to provide her with the fidelity checklist for each evidence-based curriculum provided.

XI. Brown Bag Sessions –Karyn Milligan

- Karyn Milligan briefly reminded the group of the June Brown Bag planning session and the topics scheduled for the 2018/2019.
- The August 8th Brown Bag session will include a discussion of the County’s Collaborative Courts. A meeting reminder will be distributed.

XII. Agenda Items for Next Meeting – All

- Santa Barbara County 2-1-1.
- September Edovo presentation.

XIII. Roundtable – All

- Cesar Arroyo shared that Los Compadres is providing Reasoning & Rehabilitation (R&R) at the Santa Maria Juvenile Hall, in Lompoc, Santa Barbara and Santa Maria.

- Karyn Milligan distributed the text messaging research study findings.
- Diane Esparza shared the addition of a new staff member at the PRRC.

XIV. Confirm Next Meeting & Adjourn

- The next QA Committee meeting will be held on September, 20 2018 at 11:00 a.m. via videoconference at the Probation Department's Santa Barbara and Santa Maria offices.
- The meeting was adjourned at 12:10 p.m.

KM: PW