## Memorandum

Date: March 5, 2020

**To:** Community Based Organizations Serving Juveniles

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From: Tanja Heitman, Chief Probation Officer

Subject: Juvenile Justice Coordinating Council Appointments



The Juvenile Justice Coordinating Council (JJCC) is a statutorily mandated Brown Act commission that develops and implements a continuum of responses to juvenile crime, sets priorities for the use of funds and develops a comprehensive multi-agency plan for crime prevention and intervention services and for the supervision, treatment, incarceration of juvenile offenders. The JJCC has one vacant seat and is seeking a new member to provide representation from non-profit community based organizations providing youth services.

Meetings are scheduled six times a year (February, April, June, August, October and December) in mid-County. The JJCC By-Laws, prior agendas and meetings minutes are available on the Probation Departments website (<u>http://www.countyofsb.org/probation</u>.) Additional requirements for all JJCC members are the completion of a two hour state mandated ethics training (<u>http://localethics.fppc.ca.gov/login.aspx</u>) and submission of a Statement of Economic Interests, California Form 700 as required by state regulations.

If you are interested in serving on the JJCC and meet the criteria, please submit a one page letter of interest to the JJCC via Melanie Davis at <u>medavis@co.santa-barbara.ca.us</u> or to the attention of Melanie Davis at Santa Barbara County Probation Department, 2121 Centerpointe Pkwy, Santa Maria, California 93455. You can also contact Ms. Davis by phone at (805) 803-8644 if you have any questions. Letters of interest should be submitted by March 18<sup>th</sup> so that they can be considered at the JJCC's April meeting.

As we are looking for a wide recruitment from agencies across the county, kindly help us to spread the word. Thank you for your assistance and support!