



**Community Corrections Partnership (CCP)
Realignment Implementation Planning Workgroup**

Meeting Minutes
August 23, 2017

Santa Barbara County Probation Department
117 E. Carrillo St.
Santa Barbara, CA

*Participation was held by Teleconference pursuant to Government Code Section 54953(b)
at the following location:*

Santa Barbara County Probation Department
2121 S. Centerpointe Parkway
Santa Maria, CA

CCP Realignment Implementation Planning Workgroup Members in Attendance:

Dennis Bozanich, designee for **Tom Alvarez**, Budget Director – County Executive Office of Santa Barbara County

Alice Gleghorn, Ph.D., Director – Santa Barbara County Department of Behavioral Wellness

Tanja Heitman, Deputy Chief Probation Officer – Santa Barbara County Probation Department

Joe Mariani, Captain – Lompoc Police Department/County Law Enforcement Chiefs Representative

Mag Nicola, Chief Deputy District Attorney – Santa Barbara County Office of the District Attorney

Mary O’Gorman, Chief of Staff – Santa Barbara County Board of Supervisors, 2nd District Office

Vincent Wasilewski, Chief Custody Deputy – Santa Barbara Sheriff’s Office

Members Absent:

Giovanni Giordani, Chief Trial Deputy – Santa Barbara County Public Defender’s Office

Ray McDonald, Executive Director – Santa Barbara County Workforce Development Board

Darrel Parker, Court Executive Officer – Santa Barbara County Superior Court

Staff and Other Attendees:

Kerry Bierman, Chief Financial/Administrative Director – Santa Barbara County Office of the District Attorney

Damon Fletcher, Administrative Deputy Director – Santa Barbara County Probation Department

Darin Fotheringham, Commander – Santa Barbara Sheriff’s Office

Tracy Macuga, Public Defender – Santa Barbara County Public Defender’s Office

Karyn Milligan, Manager – Santa Barbara County Probation Department

Kimberly Shean, Manager – Santa Barbara County Probation Department

Sylvia Talaugon, Manager – Santa Barbara County Probation Department

I. Call to Order and Introductions – Deputy Chief Tanja Heitman

- The meeting was called to order at 9:06 a.m.
- Attendees provided self-introductions.

II. Approval of Minutes – All

- A motion was made by Chief of Staff O’Gorman to approve the draft minutes of the July 26, 2017, Community Corrections Partnership Realignment Implementation Planning Workgroup (CCP Workgroup) meeting, as submitted, and the minutes were approved.

III. **Public Comment** – All

- Chief Deputy District Attorney Nicola provided an update on the status of the bail legislation, California Senate Bill 10 (SB-10), which was amended by the Assembly on August 21st and re-referred to the Committee on Appropriations. Should SB-10 pass, it will not be effective until January 1, 2020.

IV. **Comments from the Chair** – Deputy Chief Tanja Heitman

- A presentation on Santa Barbara County’s Results First project was delivered to the Community Corrections Partnership (CCP) on August 11, 2017. The associated 2017 Progress Report was distributed to the CCP Workgroup.
- The Results First fiscal presentation originally set for August 10th was rescheduled to October 24th and will be held at the Employees’ University in Santa Barbara. Representatives from Santa Clara County will participate in this session.

V. **Public Safety Realignment Revenue and Expenditure Status and Projections** –

Administrative Deputy Director Damon Fletcher

- Handout materials included the County’s Fiscal Year (FY) 2017-2018 Realignment budget as adopted by the CCP on February 10, 2017, and a document entitled, “2018 AB 109 Financial Status Talking Points.”
- The following overview was provided:
 - The FY 2016-2017 budget was \$10.4 million and the full allocation was \$11.6 million, which resulted in approximately \$1.2 million in ongoing unallocated funding. The CCP adopted a budget of \$12.3 million for FY 2017-2018, which includes \$756,910 (6%) in one-time funds.
 - The FY 2015-2016 growth, which was received in FY 2016-2017, was approximately \$550,000, 10% of which goes to the Local Innovation Subaccount (LIS) and \$459,000 was placed in the fund balance for the FY 2017-2018 adopted budget.
 - The current estimate of unallocated unrestricted fund balance is approximately \$3.7 million, which is in excess of the \$1 million prudent reserve.
- A final fiscal recap will be provided to the CCP Workgroup in September. It was suggested that the presentation include a breakdown of the quantities of ongoing, growth, and reserve funds included in the FY 2017-2018 Realignment budget.
- It was acknowledged that the calculation of available resources to apply to any identified gaps in service will be contingent upon each department’s FY 2018-2019 costs, and that computation of staffing costs cannot be accomplished until the salary model is rolled out by the County in December.

VI. **Fiscal Year (FY) 2018-2019 Realignment Planning Process** – Deputy CEO Dennis Bozanich

- A draft timeline intended to promote structure to the CCP Workgroup’s planning process was circulated and discussed. The document had previously been reviewed by Budget Director Jeff Frapwell, who deemed it in alignment with the estimated budget processes established for the County.
- Chief of Staff O’Gorman suggested submission of the timeline to the CCP to ensure concurrence or for potential enhancement.
- Upon availability of the aforementioned final budget recap (as referenced in agenda item V), outcome report of the first quarter of FY 2017-2018, and information regarding growth and allocation, the CCP Workgroup will conduct a review of the fiscal pieces, receive programmatic updates, and consider projects previously designated for one-time funding; thus, establishing the

foundation for FY 2018-2019 planning. It was anticipated that this initial effort could be accomplished by November so that a report could be prepared for CCP review on December 1st.

- Additionally circulated and individually discussed were the goals and objectives delineated in the County's FY 2017-2018 Realignment Plan. The following suggestions were offered:
 - Integrate the Stepping Up Initiative and the target of reducing the numbers of mentally ill individuals who are incarcerated into the objectives associated to Goal 2.
 - Further explore alternatives to detention (Goal 2).
 - Consider ways of enhancing the Realigned population's successful reentry to the community (Goal 3). Take into account how the legalization of recreational use of marijuana may serve as a barrier.
 - Continue support of projects being implemented by the Criminal Justice Data Committee (Goal 4).
 - In an effort to reduce recidivism, promote intervention strategies for inmates pre-release by expanding programming opportunities via use of the Edovo tablets (see agenda item VII-B).
- The Plan's outcomes will be reviewed and reconsidered after the February 2018 CCP meeting to ensure that they are aligned with any potential program modifications.

VII. "New" FY 2017-2018 Programs

- Updates were delivered regarding programs that were added to the County's FY 2017-2018 Realignment Plan.
 - A. **Mental Health Rehabilitation Center (MHRC)** – Dr. Alice Gleghorn
 - The FY 2017-2018 Realignment budget included \$4 million in one-time funding for costs associated to the remodel of the former Santa Barbara Juvenile Hall site for the MHRC and the relocation of the Probation Report and Resource Center (PRRC), as well as \$50,000 for the associated feasibility study.
 - The project vendor, Ravatt Albrecht and Associates Inc., conducted an all-day meeting on August 22nd to kick-off the feasibility study. General Services' Manager Celeste Manolas will provide project oversight for the County.
 - Chief of Staff O'Gorman requested advance notice of future meetings related to the MHRC.
 - Dr. Gleghorn indicated that discussion was held regarding the possibility that the MHRC become a designated Lanterman-Petris-Short Act (LPS Act) facility at which Welfare and Institutions Code (WIC) Section 5150 evaluations could be performed.
 - B. **Expanded Jail Programming** – Chief Custody Deputy Vincent Wasilewski
 - The Sheriff's Office suffered a loss of seasoned staff assigned to the Sheriff's Treatment Program (STP); these staff were not inclusive of the Correctional Counselor positions that were added to the Sheriff's budget.
 - The Edovo contract was approved by the Board of Supervisors (BOS) and wi-fi installation will soon be initiated. Public Defender Macuga suggested that inmates be provided with an opportunity to begin court-ordered programming online in advance of their release, offering domestic violence/Batterers Intervention Program (BIP) curricula as a prime example. Deputy Chief Heitman explained that a similar project was successfully piloted in Santa Maria's Reentry Drug Court via the use of workbook modules and a counselor for tracking of inmate progress. Chief Custody Deputy Wasilewski will speak to Edovo representatives about hosting BIP programming.

C. Supervised Pretrial Release – Deputy Chief Tanja Heitman

- A document entitled “Santa Barbara County Intensive Pretrial Supervision” and identified as a draft with a revision date of July 7, 2017, was circulated on behalf of Court representatives. The content was descriptive of what pretrial supervision will entail and addressed procedural strategies. Attendees were encouraged to forward any questions or input to Judicial Services Manager Angela Braun or Probation Manager Sylvia Talaugon.
- A Deputy Probation Officer (DPO) has been selected to fill the Pretrial Compliance Officer position and will participate in training on application of the Virginia Pretrial Risk Assessment Instrument (VPRIA). A second DPO will be assigned once the program has more fully evolved.
- It was reported that a meeting of the Pretrial Services Supervised Release Program Subcommittee will be convened by Judicial Services Manager Braun.

D. Criminal Justice Data Committee – Deputy CEO Dennis Bozanich

- The Data Committee will meet in September.
- A presentation on the Master Name Index (MNI) project will be provided to the CCP Workgroup in October to familiarize members with the data features.
- Funding was secured for the Electronic Data Processing (EDP) Specialist position; however, submission of BOS approval remains pending. Discussion has been held with County Human Resources regarding the associated recruitment. Given the high level of systemic access that will be granted, the associated background process will be extensive.

E. Community Engagement – Chief of Staff Mary O’Gorman

- Chief of Staff O’Gorman, Probation Manager Shean, and Programs Supervisor Ward will again meet on August 30th to continue their discussion regarding methods to enhance community engagement. The trio has prepared a draft Request for Proposal (RFP) for the services of an organization or individual to spearhead the community engagement initiative. The RFP will be submitted to the CCP in October.

VIII. Update on Stepping Up Initiative and Sequential Intercept Mapping (SIM) – Dr. Alice Gleghorn and Deputy Chief Tanja Heitman

- Representatives from Policy Research Associates (PRA) will lead a 1½-day workshop on the SIM program on November 8th and 9th at the Courtyard by Marriott in Goleta.

IX. Criminal Justice Funding Opportunity Submissions – Probation Managers Kimberly Shean and Karyn Milligan

- A memo from Deputy Chief Heitman on the subject of the Criminal Justice Funding Opportunity form was circulated, as was the associated template. The memo was inclusive of a proposal that spoke to the allocation of up to \$50,000 in Realignment planning funds for projects that involve two (2) or more partner agencies that request assistance in funding a consultant to assist with grant writing.
- Questions arose over a variety of factors that could potentially create challenges in handling requests for grant writing services and there was agreement that guidelines should be developed to aid in standardizing the process. It was suggested that the CCP Workgroup identify specific grant writers whose service and expertise would be preferred for use.
- Further discussion will occur at a future CCP Workgroup meeting.

- X. **Compliance Response Team (CRT) Update** – Probation Manager Kimberly Shean and Commander Darin Fotheringham
- The Sheriff’s Office has assigned a new sergeant to the CRT.
 - An ongoing daily recap of CRT activities is being prepared by Probation staff.
- XI. **Alternative Sentencing Update and Planning** – Chief Custody Deputy Vincent Wasilewski
- The following breakdown was provided of the 119 offenders currently on alternative sentencing:
 - 12 Realigned males, three (3) Realigned females
 - 68 ‘regular’ males, 29 ‘regular’ females, and seven (7) own recognizance (OR) releases.
 - Further clarification will be secured on the sentencing status of the seven (7) OR offenders released on electronic monitoring with pretrial terms.
- XII. **Update on Reentry Steering Committee’s (RSC) Community Engagement Efforts** – Probation Manager Kimberly Shean and Programs Supervisor Katie Ward
- The CCP approved expansion of RSC membership via the inclusion of consumers and advocacy-based organizations. Applications for membership were received and will be reviewed by staff from Probation and the Sheriff’s Office on August 30th. Recommendations will be presented to the RSC on September 21st, and subsequently submitted to the CCP for appointment in October. An update will be delivered to the CCP Workgroup on September 27th.
- XIII. **Confirm Next Meeting for September 27, 2017, at 9:00 a.m. and Adjourn** – Deputy Chief Tanja Heitman
- The next CCP Workgroup meeting will be on September 27, 2017, at 9:00 a.m. at the Santa Barbara County Probation Department, 117 East Carrillo Street, Santa Barbara, California. Participation via teleconference will be available at the Santa Barbara County Probation Department, 2121 South Centerpointe Parkway, Santa Maria, California.
 - The meeting was adjourned at 10:56 a.m.

Respectfully submitted by Patti Stadler, Administrative Office Professional Senior