



**Community Corrections Partnership (CCP)  
Realignment Implementation Planning Workgroup**

Meeting Minutes

March 29, 2017

Santa Barbara County Probation Department  
117 E. Carrillo St.  
Santa Barbara, CA

*Participation was held by Teleconference pursuant to Government Code Section 54953(b)  
at the following location:*

Santa Barbara County Probation Department  
2121 S. Centerpointe Parkway  
Santa Maria, CA

**CCP Realignment Implementation Planning Workgroup Members in Attendance:**

Dennis Bozanich, designee for **Tom Alvarez**, Budget Director – County of Santa Barbara  
County Executive Office

**Giovanni Giordani**, Chief Trial Deputy – Santa Barbara County Public Defender's Office

**Alice Gleghorn**, Ph.D., Director – Santa Barbara County Department of Behavioral Wellness

**Tanja Heitman**, Deputy Chief Probation Officer – Santa Barbara County Probation Department

**Joe Mariani**, Captain – Lompoc Police Department/County Law Enforcement Chiefs  
Representative

**Ray McDonald**, Executive Director – Santa Barbara County Workforce Development Board

**Mag Nicola**, Chief Deputy District Attorney – Santa Barbara County Office of the District  
Attorney

**Mary O'Gorman**, Chief of Staff – Santa Barbara County Board of Supervisors, 2<sup>nd</sup> District  
Office

**Darrel Parker**, Court Executive Officer – Santa Barbara County Superior Court

**Vincent Wasilewski**, Chief Custody Deputy – Santa Barbara Sheriff's Office

**Staff and Other Attendees:**

Paul Clementi, Fiscal and Policy Analyst – County of Santa Barbara County Executive Office

Roger Kirk Dixon, Manager – Santa Barbara County Probation Department

Vanessa Escobar, Financial Office Professional II – Santa Barbara County Probation Department

Pam Fisher, Deputy Director – Santa Barbara County Department of Behavioral Wellness

Jason Hackathorn, Edovo

Karyn Milligan, Manager – Santa Barbara County Probation Department

Charles Powell, Commander – Santa Barbara Sheriff's Office

Suzanne Riordan – Community Member/Families Act

Kimberly Shean, Manager – Santa Barbara County Probation Department

Katie Ward, Programs Supervisor – Santa Barbara Sheriff's Office

**I. Call to Order and Introductions** – Deputy Chief Tanja Heitman

- The meeting was called to order at 9:00 a.m.
- Attendees provided self-introductions.

## **II. Approval of Minutes – All**

- A motion was made by Chief of Staff O’Gorman to approve the draft minutes of the February 22, 2017, Community Corrections Partnership Realignment Implementation Planning Workgroup (CCP Workgroup) meeting, as presented, the motion was seconded, and the motion passed.

## **III. Public Comment – All**

- There was no public comment.

## **IV. Comments from the Chair – Tanja Heitman**

- Attendees were reminded that in the absence of a CCP Workgroup voting member, only a previously-identified designee is allowed participate in a voting process. Requests for modification to appointed designees will be accepted by the CCP Workgroup Chair in writing.

## **V. Criminal Justice Data Committee Charter Update – Deputy Chief Tanja Heitman and Paul Clementi**

- Two (2) draft charters developed by the County’s Criminal Justice Data Committee (Data Committee) were provided to support discussion: the Criminal Justice Data Committee Charter (Committee Charter) and the Criminal Justice Master Name Index (MNI) Pilot Project Charter (MNI Charter).
- The Committee Charter, which identified the County Executive Office (CEO) as Data Committee Chair, was described as an “umbrella charter” intended to broadly define the Data Committee’s membership, operations, overarching goals and projects. Consensus was reached by the CCP Workgroup to submit the Committee Charter to the Community Corrections Partnership (CCP) for approval on April 7<sup>th</sup>.
- The MNI Project Charter reflected agreements between the Sheriff’s Office and the Probation Department specific to implementation and utilization of an infrastructure for exchanging data between the agencies. The MNI Charter will be processed post adoption of the Committee Charter.

## **VI. Fiscal Year (FY) 2017-2018 Realignment Plan’s Narratives and Objectives – Probation Manager Kimberly Shean**

- Attendees undertook an extensive, page-by-page review of the draft FY 2017-2018 Realignment Implementation Plan for Santa Barbara County. Input was shared and responsive modifications to the document’s content will be facilitated by Kim Shean and Karyn Milligan.
- A motion was made by Chief of Staff O’Gorman to approve submission of the draft FY 2017-2018 Realignment Implementation Plan to the CCP, as amended, the motion was seconded, Court Executive Officer Parker abstained from the vote, and the motion passed.
- The document will be finalized and submitted to the CCP for their approval on April 7<sup>th</sup> and to the County’s Board of Supervisors (BOS) in May 2017.
- Kim Shean, Karyn Milligan, Vanessa Escobar, and Patti Stadler were acknowledged for their efforts in developing the document.

**VII. Compliance Response Team (CRT) Update – Probation Manager Kimberly Shean**

- A goal of attaining a 20% increase in compliance checks has been established for the CRTs.
- A protocol involving the weekly circulation of HOT sheets to the CRTs has been reintroduced to enhance their ability to support and enhance the supervision of Realigned offenders.
- Captain Mariani will meet with his counterparts to review the goals and responsibilities associated to CRT members. He reported that specific requirements are tied to the Board of State and Community Corrections (BSCC) grant funding secured by the Lompoc Police Department to support the third CRT (which is not a recipient of Realignment funding). He will meet with representatives from agencies represented on the CRT to share the information. Deputy Chief Heitman added that the Deputy Probation Officer assigned to the aforementioned third CRT is funded by rollover funds from previous BSCC grants; funding of which will be exhausted at the end of FY 2017-2018.
- A CRT status update will be provided at the next CCP Workgroup meeting.

**VIII. Sheriff's Treatment Program (STP) Expansion and Edovo Tablet Demonstration – Chief Custody Deputy Wasilewski and Programs Supervisor Katie Ward**

- A memo dated March 24, 2017, from Chief Wasilewski to Deputy Chief Heitman was distributed and provided an introduction to a data reporting template intended to measure the efficiency and performance of the STP Expansion Plan. The report will be delivered to the CCP and CCP Workgroup on a quarterly basis, with the first report expected in October 2017.
- Jason Hackathorn delivered a presentation on Edovo, which included a broad review of the company's incentive-based educational platform, the value associated to use of the Edovo tablet in custody settings, and information regarding the future direction of related technology that will be accessible to offender populations.
- As part of their Realignment planning, the Sheriff's Office has proposed the use of 90 Edovo tablets to allow the jail programs unit to expand services to a harder to reach population with a higher in-custody security classification.

**IX. Alternative Sentencing – Chief Custody Deputy Wasilewski**

- A memo from Commander Powell to Chief Wasilewski dated March 28, 2017, on the subject of Alternative Sentencing Bureau (ASB) information was circulated. Commander Powell discussed the content, but there were a number of questions posed that required more research. Requests were made for data reflective of both Realigned and non-Realigned offenders on alternative sentencing (GPS in particular) pre and post implementation of Realignment. Commander Powell will provide a report at the next CCP Workgroup meeting.
- An overview was delivered of the steps taken and proposed by the Sheriff's Office to increase participation in electronic monitoring (EM).
- Deputy Chief Heitman relayed concerns expressed by some of the County's judicial officers regarding the three (3) month turnaround time that can transpire before responses to EM referrals are processed by the Sheriff's Office, which has increased the risk of offenders incurring violations or warrants during the waiting period. Programs Supervisor Ward recommended that the manner in which the referrals are made should be reviewed. Commander Powell offered reassurance that procedural changes will soon be implemented that will result in an expedited EM screening and enrollment process and he will inform

Deputy Chief Heitman of a revised expectation. Court Executive Officer Parker suggested that any procedural changes to the EM referral and screening protocol be shared at the upcoming Criminal Justice Coordinating Committee meeting.

- A request was made for information specific to successful EM programs of other counties, such as San Diego County.

**X. Community Engagement Planning – Chief of Staff Mary O’Gorman**

- As part of her oversight of the planning efforts to expand community engagement, Chief of Staff O’Gorman participated in the March 16<sup>th</sup> meeting of the Reentry Steering Committee, at which community members were also in attendance.
- Once the FY 2017-2018 Realignment Implementation Plan has been approved, the planning committee will re-engage. An update will be provided at the next CCP Workgroup meeting.

**XI. Mental Health Housing and Forensic Treatment Needs Update – Chief of Staff Mary O’Gorman and Dr. Alice Gleghorn**

- On April 4<sup>th</sup>, the BOS will address a request to release \$50,000 for the proposed feasibility study related to the re-purposing of the former Santa Barbara Juvenile Hall for a 15-bed Mental Health Rehabilitation Center (MHRC). If approval is secured, the feasibility study will be conducted in advance of submission of the FY 2017-2018 Realignment Implementation Plan to the BOS on May 9<sup>th</sup>.

**XII. Criminal Justice Funding Opportunity Submissions – Probation Manager Kim Shean**  
*No submissions were provided or addressed.*

**XIII. Confirm Next Meeting and Adjourn – Deputy Chief Tanja Heitman**

- The next CCP Workgroup meeting will be on April 26, 2017, at 9:00 a.m. at the Santa Barbara County Probation Department, 117 East Carrillo Street, Santa Barbara, California. Participation via teleconference will be available at the Santa Barbara County Probation Department, 2121 South Centerpointe Parkway, Santa Maria, California.
- The meeting was adjourned at 10:40 a.m.

Respectfully submitted by Patti Stadler, Administrative Office Professional Senior