



**Community Corrections Partnership (CCP)
Realignment Implementation Planning Workgroup**

Meeting Minutes
November 29, 2017

Santa Barbara County Probation Department
117 E. Carrillo St.
Santa Barbara, CA

*Participation was held by Teleconference pursuant to Government Code Section 54953(b)
at the following location:*

Santa Barbara County Probation Department
2121 S. Centerpointe Parkway
Santa Maria, CA

CCP Realignment Implementation Planning Workgroup Members in Attendance:

Alice Gleghorn, Ph.D., Director – Santa Barbara County Department of Behavioral Wellness

Tanja Heitman, Interim Chief Probation Officer – Santa Barbara County Probation Department

Giovanni Giordani, designee for **Tracy Macuga**, Public Defender – Santa Barbara County Public Defender's Office

Joe Mariani, Captain – Lompoc Police Department/County Law Enforcement Chiefs Representative
Marco Medina, designee for **Ray McDonald**, Executive Director – Santa Barbara County Workforce Development Board

Mag Nicola, Chief Deputy District Attorney – Santa Barbara County District Attorney's Office
Paul Clementi, designee for **Terri Nisich**, Assistant CEO – County of Santa Barbara County Executive Office

Mary O'Gorman, Chief of Staff – Santa Barbara County Board of Supervisors, 2nd District Office
Angela Braun, designee for **Darrel Parker**, Court Executive Officer – Santa Barbara County Superior Court

Vincent Wasilewski, Chief Custody Deputy – Santa Barbara Sheriff's Office

Staff and Other Attendees:

Spencer Cross, Supervising Probation Officer – Santa Barbara County Probation Department

Damon Fletcher, Administrative Deputy Director – Santa Barbara County Probation Department

James Friedrich, Manager – Santa Barbara County Probation Department

Lynne Gibbs – National Alliance on Mental Illness (NAMI)

Ben Meza, Accountant – Santa Barbara County Probation Department

Charles Powell, Commander – Santa Barbara Sheriff's Office

Megan Rheinschild, Victim-Witness Assistance Program Director – Santa Barbara County District Attorney's Office

Suzanne Riordan – Families Act

Kimberly Shean, Manager – Santa Barbara County Probation Department

Michael Soderman, Chief Financial and Administrative Officer – Santa Barbara County District Attorney's Office

Sylvia Talaugon, Manager – Santa Barbara County Probation Department

I. Call to Order and Introductions – Interim Chief Tanja Heitman

- The meeting was called to order at 9:07 a.m.
- Attendees provided self-introductions.

II. **Approval of Minutes – All**

- A motion was made by Chief of Staff O’Gorman to approve the draft minutes of the October 18, 2017, Community Corrections Partnership Realignment Implementation Planning Workgroup (CCP Workgroup) meeting, as submitted, the motion was seconded, and the minutes were approved.

III. **Public Comment – All**

- Lynn Gibbs remarked on the value of securing input from representatives of community organizations in the early stages of program development.
- Probation Manager Kimberly Shean acknowledged Interim Chief Tanja Heitman for her work and overall leadership in the Realignment planning and implementation efforts since passage of Assembly Bill 109.

IV. **Comments from the Chair – Interim Chief Tanja Heitman**

- CCP Workgroup members were encouraged to attend the December 1st Community Corrections Partnership meeting.
- It was announced that Tanja Heitman was appointed as Interim Chief Probation Officer (CPO) on October 31st and will be sworn in by the Presiding Judge as permanent CPO on December 1st. An external recruitment will be initiated for the Probation Department’s three (3) vacant Deputy Chief Probation Officer (DCPO) positions. Effective December 4th, Kimberly Shean will serve as Probation’s Acting DCPO and during the transitional period she will maintain oversight of the Department’s Juvenile Division, while continuing her involvement in Realignment.
- As Interim CPO, Tanja Heitman became a voting member of the CCP. Kimberly Shean will begin to serve as CCP Workgroup Chair and voting member at the next meeting, thus, circumventing any quorum-related issues in the voting process. Damon Fletcher will continue his pivotal role in the Realignment planning and overall budgeting.

V. **Fiscal Year (FY) 2018-2019 Realignment Planning; Presentations by the Department of Behavioral Wellness (DBW), the Public Defender’s Office, the District Attorney’s Office, the Santa Barbara Sheriff’s Office (SBSO), the Superior Court of Santa Barbara County, and the Probation Department.**

- Probation staff have completed the FY 2017-2018 Community Corrections Partnership Survey issued by the Board of State and Community Corrections (BSCC) and will share it with the CCP on December 1st. The BSCC will include this information, as well as that from other California counties, in its annual report on Realignment for the Governor and Legislature.
- As a starting point to FY 2018-2019 Realignment planning, the proposed outcomes included in the County’s FY 2017-2018 Plan were distributed for consideration as to potential additions, improvements, and/or modifications related to programming and the associated data elements. It was noted that as programs introduced in the FY 2017-2018 Plan begin their implementation phase, additional data reporting will be required. Data from community based organizations (CBO) will also need to be aggregated into the Plan.
- The following presentations and related handout materials were delivered:
DBW: An account of the agency’s proposed budget for FY 2018-2019 was provided. The proposal was absent the \$750,000 in ongoing funds allocated in FY 2017-2018 to operate the Mental Health Rehabilitation Center (MHRC) program, as it will be included in the overall budget. Information to support the narrative portions of the Realignment Plan specific to

DBW services tied to Realignment dollars (numbers of clients served and trend information related to diagnoses, proposed outcomes, etc.) will be provided by Dr. Gleghorn at the next meeting.

Public Defender's Office: In FY 2017-2018, the CCP acknowledged that although the processing of Proposition (Prop.) 47 Petitions was expected to significantly affect the Court and Office of the District Attorney, attempts to accurately measure the anticipated impacts to those agencies and to submit associated staffing requests were considered premature. At that time, it was agreed to allocate \$132,000 in one time funding for the Public Defender's Prop. 47 data mining effort to allow for more information to be gathered in order to inform future funding needs. The Public Defender's proposed budget for FY 2018-2019 was inclusive of a second year of one time funding to continue the aforementioned effort, as well as other Realignment services associated to ongoing funding. There was agreement to add a 3% Administrative cost to the budget's Prop. 47 category of one time dollars.

District Attorney's Office: A budget proposal for FY 2018-2019 was delivered, which included the addition of resources for the Prop. 47 petition project (.5 full time equivalent [FTE] Administrative Office Professional at approximately \$34,000 and .15 FTE Deputy District Attorney at approximately \$16,000). If funding were approved, staff would utilize specific timecoding to isolate work hours devoted to the Prop. 47 effort. Information was also provided to espouse continuance of Collaborative Courts staffing and victim services. Megan Rheinschild indicated that she will update the Victim-Witness Assistance Program data to reflect the numbers of services delivered to victims since July 1, 2017. It was noted that services related to Prop. 47 and the Administrative cost would be categorized as one time funding, whereas the balance of the budget would be allocated as ongoing funds.

Superior Court: Two (2) funding proposals were provided; those being for the Pretrial Supervision (PTS) Program and the Prop. 47 petition effort. Changes to the PTS budget included an upgrade of one (1) of the two (2) Deputy Probation Officer (DPO) positions from DPO to DPO Senior in response to the need for enhanced decision-making authority.

SBSO: Information was distributed on anticipated expenditures specific to the FY 2017-2018 Realignment Plan, as well as a corresponding proposal for FY 2018-2019 reflective of a 3% increase in salaries. On January 3rd, Chief Wasilewski will provide a breakdown of projected funding needed for the Edovo tablets and Wi-Fi included in the Sheriff's Treatment Program (STP) expansion category of the FY 2018-2019 budget proposal. Additionally circulated was a STP quarterly report and an overview of the numbers of inmates supervised on Electronic Monitoring (EM) between January 2017 and October 2017. The Sheriff's Office will strive to increase EM enrollments to over 120 by January 2018.

Probation: As was demonstrated in the Community Supervision and Case Management presentation she delivered to the CCP Workgroup on October 18th, Kimberly Shean clarified that although the Realignment population has shifted, a significant decline in numbers has not been realized. Materials were circulated regarding budget proposals for the following components of the County's Realignment Plan: Jail Discharge Planning, Evaluation and Data Analysis, and Regional Response Teams. Proposed augmentation to support a Department Business Specialist II position was included to further enhance Realignment efforts related to community engagement, data analysis, and contract oversight.

- Utilizing the aforementioned agency presentations, Accountant Ben Meza will develop a draft FY 2018-2019 Realignment budget for CCP Workgroup review on January 3rd.
- Attendees were reminded that requests to introduce new services to the FY 2018-2019 Realignment Plan or for significant changes to existing programs should be submitted to Kimberly Shean well in advance of the January 3rd meeting to ensure inclusion on the

agenda. As per the approved budget timeline, on January 24th the CCP Workgroup is slated to finalize a proposed budget for submission to the CCP.

VI. **“New” FY 2017-2018 Programs**

A. **Community Engagement** – Probation Manager Kimberly Shean

- Community Solutions Inc. (CSI) was selected to spearhead the community engagement effort and will provide a 20-hour per week community education and outreach coordinator.
- An increase in the allocation for community engagement from \$75,000 to \$100,000 will be requested when potential enhancements to the FY 2018-2019 Realignment budget are considered by the CCP Workgroup.

B. **Mental Health Rehabilitation Center (MHRC)** – Dr. Alice Gleghorn

- On November 6, 2017, Ravatt-Albrecht and Associates held the second in its series of workshops on the Santa Barbara Juvenile Hall (SBJH) Facility MHRC Conversion Feasibility Study. It was reported that the contractor has expressed some level of confidence that the SBJH building would be appropriate for the intended purpose; however the use of some of the rooms may have fiscal implications.
- A report on the feasibility associated to the co-location of the Probation Report and Resource Center (PRRC) on the site remained pending.
- General Services’ staff will deliver a project update to the CCP on December 1st.

C. **Expanded Jail Programming** – Chief Custody Deputy Vincent Wasilewski
Report limited to that provided in agenda item V.

D. **Supervised Pretrial Release** – Angela Braun, Judicial Services Manager
Report limited to that provided in agenda item V.

E. **Criminal Justice Data Committee** – Interim Chief Tanja Heitman

- The Probation Department and the Sheriff’s Office have gone “live” with data integration via Master Name Index (MNI). The project consultant, Bruce Thomas, will continue to work on the introduction of the Court to MNI.
- Project charters, program information, and sample data agreements from San Diego County have been provided to County Counsel so that they may begin to map out local data agreements to facilitate the addition of agency partners in the MNI.
- The FY 2017-2018 Realignment budget included funding for an Electronic Data Processing (EDP) Program and System Analyst to oversee the work associated to the data integration effort and its crossover to each agency. The position has been approved for inclusion in the Probation Department’s budget and a job description is being developed so that a new recruitment can be initiated.

VII. **Update on Stepping Up Initiative and Sequential Intercept Mapping (SIM)** – Dr. Alice Gleghorn

- A synopsis was provided of the Stepping Up/SIM Workshop, which was held in Santa Barbara on November 8-9, 2017. An outline of the associated focus areas has been issued by Lieutenant Kevin Huddle.

- There was discussion regarding snapshot custody data highlighted at the Workshop, which will require further refinement in advance of its use for determinations regarding intervention services.
- Agency representatives involved in the Stepping Up effort will meet again on January 24th.

VIII. **Criminal Justice Funding Opportunity Submissions** –Interim Chief Tanja Heitman and Probation Manager Kimberly Shean

- A Criminal Justice Funding Opportunity form specific to the Community-Based Transitional Housing Program competitive grant opportunity for a Bridge House Project in Lompoc was circulated and discussed, as was program information from the State Department of Finance. Assistant County Executive Officer (CEO) Terri Nisich will oversee the application and will coordinate with Good Samaritan. The funding for transitional residential services will strengthen recidivism reduction efforts and facilitate the ability to pilot some of the initiatives addressed thru the Stepping Up Initiative, while remaining flexible enough to adapt to any emerging issues related to Lompoc’s homeless population.
- An update was delivered regarding the allocation of Realignment planning funds for grant writing services. It was announced that in the absence of solid service recommendations and due to lack of resources to devote to research, further consideration of allocating Realignment planning funds for this purpose will be halted. However, the effort will be resurrected if merited by increased interest.

IX. **Confirm Next Meeting for January 3, 2018, at 9:00 a.m. and Adjourn** – Interim Chief Tanja Heitman

- The next CCP Workgroup meeting will be on January 3, 2018, at 9:00 a.m. at the Santa Barbara County Probation Department, 117 East Carrillo Street, Santa Barbara, California. Participation via teleconference will be available at the Santa Barbara County Probation Department, 2121 South Centerpointe Parkway, Santa Maria, California.
- The meeting was adjourned at 11:08 a.m.

Respectfully submitted by Patti Stadler, Administrative Office Professional Senior