



**Community Corrections Partnership (CCP)
Realignment Implementation Planning Workgroup**

Meeting Minutes
January 3, 2018

Santa Barbara County Probation Department
117 E. Carrillo St.
Santa Barbara, CA

*Participation was held by Teleconference pursuant to Government Code Section 54953(b)
at the following location:*

Santa Barbara County Probation Department
2121 S. Centerpointe Parkway
Santa Maria, CA

CCP Realignment Implementation Planning Workgroup Members in Attendance:

Pam Fisher, designee for **Alice Gleghorn**, Ph.D., Director – Santa Barbara County Department of Behavioral Wellness

Giovanni Giordani, designee for **Tracy Macuga**, Public Defender – Santa Barbara County Public Defender's Office

Joe Mariani, Captain – Lompoc Police Department/County Law Enforcement Chiefs Representative

Ray McDonald, Executive Director – Santa Barbara County Workforce Development Board

Mag Nicola, Chief Deputy District Attorney – Santa Barbara County District Attorney's Office

Paul Clementi, designee for **Terri Nisich**, Assistant CEO – County of Santa Barbara County Executive Office

Angela Braun, designee for **Darrel Parker**, Court Executive Officer – Santa Barbara County Superior Court

Kimberly Shean, Acting Deputy Chief Probation Officer – Santa Barbara County Probation Department

Vincent Wasilewski, Chief Custody Deputy – Santa Barbara Sheriff's Office

Members Absent:

Mary O'Gorman, Chief of Staff – Santa Barbara County Board of Supervisors, 2nd District Office

Staff and Other Attendees:

Kenneth Callahan, Lieutenant – Santa Barbara Sheriff's Office

Spencer Cross, Supervising Probation Officer – Santa Barbara County Probation Department

Maureen Earls – Clergy and Laity United for Economic (CLUE) Justice Santa Barbara

Damon Fletcher, Administrative Deputy Director – Santa Barbara County Probation Department

James Friedrich, Manager – Santa Barbara County Probation Department

Max Golding – Community Member

Ben Meza, Accountant – Santa Barbara County Probation Department

Karyn Milligan, Manager – Santa Barbara County Probation Department

Suzanne Riordan – Families Act

Lizzie Rodriguez – Restorative Community Network

Deirdre Smith – Community Solutions, Inc.

Michael Soderman, Chief Financial and Administrative Officer – Santa Barbara County District Attorney's Office

Sylvia Talaugon, Manager – Santa Barbara County Probation Department

- I. **Call to Order and Introductions** – Acting Deputy Chief Probation Officer Kimberly Shean
 - The meeting was called to order at 9:02 a.m.
 - Attendees provided self-introductions.
- II. **Approval of Minutes** – All
 - A motion was made by Chief Deputy District Attorney Nicola to approve the draft minutes of the November 29, 2017, Community Corrections Partnership Realignment Implementation Planning Workgroup (CCP Workgroup) meeting, as submitted, the motion was seconded, and the minutes were approved.
- III. **Public Comment** – All
 - Maureen Earls advocated for alternative permanent supportive housing for individuals with mental illness who cycle through the criminal justice system.
 - Lizzie Rodriguez and Max Golding commented on recommendations included in Dr. Austin's 2016 report.
- IV. **Comments from the Chair** – Acting Deputy Chief Probation Officer Kimberly Shean
 - An oral review of the Fiscal Year 2018-2019 Realignment planning timeline was delivered and attendees were reminded that in an effort to facilitate preparation of a budget proposal for submission to the Community Corrections Partnership (CCP) on February 2, 2018, a second CCP Workgroup meeting will be held in January; that being on January 24th.
- V. **Fiscal Year (FY) 2018-2019 Realignment Planning; Presentations by the Department of Behavioral Wellness (DBW) and the Santa Barbara Sheriff's Office (SBSO)** – Deputy Director Pamela Fisher for Dr. Alice Gleghorn and Chief Custody Deputy Vincent Wasilewski
 - In follow up to CCP Workgroup discussion of November 29th, a report of DBW performance data and operational costs reflective of FY 2016-2017 and the first quarter of FY 2017-2018 was circulated and discussed. The agency's proposed budget for FY 2018-2019 was also provided.
 - Wi-Fi installation at the jail associated to the Edovo tablet usage has continued and is expected to be finalized mid-February, with complete project roll-out anticipated for mid-March. Lieutenant Callahan will prepare a memo to outline project status and forward it to Acting Deputy Chief Shean one (1) week in advance of the next CCP Workgroup meeting.
- VI. **Review proposed budget and proposed budget enhancements, and prepare budget recommendations to be included in the fiscal year (FY) 2018-2019 Realignment Plan for submission to the Community Corrections Partnership (CCP)** – Acting Deputy Chief Probation Officer Kimberly Shean and Administrative Deputy Director Damon Fletcher
 - A memorandum from the Public Defender's Office was disseminated, which addressed a request for ongoing Realignment funding to support two (2) Housing Specialists to serve in the Collaborative Courts to assist homeless clients secure shelter. Questions arose regarding potential restriction of services to defendants represented by the Public Defender's Office and the concerns will be forwarded to Deputy Public Defender Ballard.
 - It was noted that no other expansion requests were submitted by agency representatives for inclusion in the FY 2018-2019 budget subsequent to the CCP Workgroup meeting of November 29th.
 - A budget overview was circulated which included an outline of the County's Realignment budget as adopted for FY 2017-2018, a corresponding budget for FY 2018-2019 (inclusive of

all requests from each participating agency), and a listing of one time allocations based upon submitted funding requests for FY 2018-2019.

- A request was made for a revised budget overview that would highlight new programs/expansion requests being proposed to distinguish them from line items being carried over from FY 2017-2018.
- Calculations included in the County's Salary Model will result in a revision to Probation's staffing costs.
- The group discussed the Mental Health Rehabilitation Center (MHRC). No request for additional funds was presented. It was noted that there is approximately \$550,000 of unallocated funds if all of the current requests are approved. Discussion was held regarding the possibility of "earmarking" those funds to bring the total ongoing funding up to \$1.3M for the MHRC. An updated MHRC operating cost and funding plan was requested for the next meeting.
- On January 24th the voting members of the CCP Workgroup will make determinations regarding unallocated funds and develop a final FY 2018-2019 Realignment budget proposal for submission to the CCP on February 2nd.

VII. "New" FY 2017-2018 Programs

A. **Community Engagement** – Acting Deputy Chief Probation Officer Kimberly Shean

- Community Solutions Inc. (CSI) will spearhead the community engagement effort. A scope of work will be prepared and serve as a springboard in the agency's recruitment to hire a community education and outreach coordinator.

B. **Mental Health Rehabilitation Center (MHRC)** – Administrative Deputy Director Damon Fletcher

- As part of their work on the Santa Barbara Juvenile Hall (SBJH) Facility MHRC Conversion Feasibility Study, Ravatt-Albrecht and Associates presented an initial layout, which utilized the footprint of the existing campus to develop a drawing of how the intended programs could be accommodated into the space. Based upon responsive input ultimately received from County staff, the contractor will formalize a funding proposal.

C. **Expanded Jail Programming** – Chief Custody Deputy Vincent Wasilewski

- Jail staff have continued to experience challenges associated to attempts to fill the vacant positions. Expansion of the Sheriff's Treatment Program (STP) remains pending the hiring of counselors. The Correctional Counselor positions allocated in the FY 2017-2018 Realignment budget have not yet been filled, nor has the Contract Discharge Planner. It was projected that a memorandum of understanding (MOU) between the SBSO and Sanctuary Centers will soon be finalized to enable the filling of the contracted positions.
- On January 24th, Acting Deputy Chief Shean will deliver an update on the Breaking Recidivism and Creating Empowerment (BRACE) program that was implemented at the jail in FY 2017-2018 and is supported by Realignment dollars.

D. Supervised Pretrial Release – Judicial Services Manager Angela Braun

- Collaboration between the Court and Probation has continued during transition to the supervised pretrial release program. Approximately five (5) defendants have been supervised by Probation.
- The Court's assignment of a staff to serve as program analyst should be completed by the end of January.

E. Criminal Justice Data Committee – Deputy CEO Dennis Bozanich

An update on the Criminal Justice Data Committee will be delivered at the next CCP Workgroup meeting.

VIII. Update on Stepping Up Initiative and Sequential Intercept Mapping (SIM) – Acting Deputy Chief Probation Officer Kimberly Shean

- On November 8-9, 2017, a Stepping Up/SIM Workshop was held in Santa Barbara, at which time snapshot custody data was provided. It was acknowledged that the subject data required further refinement and to be narrowed in scope in advance of its use for determinations regarding intervention services.
- A meeting of County agency representatives involved in the Stepping Up Initiative will be held on January 24th.
- The jail management system will incur an upgrade on January 6-7, 2018, and California Forensic Medical Group (CFMG) will convert to an electronic medical record storage system at the jail on January 18th.

IX. Criminal Justice Funding Opportunity Submissions – Acting Deputy Chief Probation Officer Kimberly Shean and Probation Manager Karyn Milligan

- As a follow up to the Criminal Justice Funding Opportunity form presented to the CCP Workgroup on November 29th, it was announced that on December 20th County Executive Officer Mona Miyasato submitted an application for the Community-Based Transitional Housing Program competitive grant opportunity for a Bridge House Project in Lompoc. The matter will be considered by the Board of Supervisors on January 9th.

X. Confirm Next Meeting for January 24, 2018, at 9:00 a.m. and Adjourn – Acting Deputy Chief Probation Officer Kimberly Shean

- The next CCP Workgroup meeting will be on January 24, 2018, at 9:00 a.m. at the Santa Barbara County Probation Department, 117 East Carrillo Street, Santa Barbara, California. Participation via teleconference will be available at the Santa Barbara County Probation Department, 2121 South Centerpointe Parkway, Santa Maria, California.
- The meeting was adjourned at 10:08 a.m.

Respectfully submitted by Patti Stadler, Administrative Office Professional Senior