



**Community Corrections Partnership (CCP)
Realignment Implementation Planning Workgroup**

Meeting Minutes
January 25, 2017

Santa Barbara County Board of Supervisors
4th Floor Conference Room
105 E. Anapamu Street
Santa Barbara, California

CCP Realignment Implementation Planning Workgroup Members in Attendance:

Tom Alvarez, Budget Director – County of Santa Barbara County Executive Office
Christine Voss, designee for **Giovanni Giordani**, Chief Trial Deputy – Santa Barbara County Public Defender's Office
Alice Gleghorn, Ph.D., Director – Santa Barbara County Department of Behavioral Wellness
Tanja Heitman, Deputy Chief Probation Officer – Santa Barbara County Probation Department
Joe Mariani, Captain – Lompoc Police Department/County Law Enforcement Chiefs Representative
Mag Nicola, Chief Deputy District Attorney – Santa Barbara County Office of the District Attorney
Mary O'Gorman, Chief of Staff – Santa Barbara County Board of Supervisors, 2nd District Office
Darrel Parker, Court Executive Officer – Santa Barbara County Superior Court
Vincent Wasilewski, Chief Custody Deputy – Santa Barbara Sheriff's Office

Members Absent:

Ray McDonald, Executive Director – Santa Barbara County Workforce Development Board

Staff and Other Attendees:

Kerry Bierman, Chief Financial/Administrative Director – Santa Barbara County Office of the District Attorney
Dennis Bozanich, Deputy CEO – County of Santa Barbara County Executive Office
Lisa Brabo, Executive Director – Family Service Agency
Angela Braun, Judicial Services Manager, Sr. – Santa Barbara County Superior Court
Denise Cicourel, Director of Operations – Family Service Agency
Paul Clementi, Fiscal and Policy Analyst – County of Santa Barbara County Executive Office
Damon Fletcher, Administrative Deputy Director – Santa Barbara County Probation Department
Lynne Gibbs – National Alliance on Mental Illness (NAMI)
Bernard Melekian, Undersheriff – Santa Barbara Sheriff's Office
Ben Meza, Accountant – Santa Barbara County Probation Department
Karyn Milligan, Manager – Santa Barbara County Probation Department
Terri Nisich, Assistant County Executive Officer – County of Santa Barbara County Executive Office
Guadalupe Rabago, Chief – Santa Barbara County Probation Department
Suzanne Riordan – Community Member/Families Act
Kimberly Shean, Manager – Santa Barbara County Probation Department
Sylvia Talaugon, Supervising Probation Officer – Santa Barbara County Probation Department
Katie Ward, Inmate Programs Supervisor – Santa Barbara Sheriff's Office
Nick Welsh – Santa Barbara Independent

I. Call to Order and Introductions – Deputy Chief Tanja Heitman

- The meeting was called to order at 9:08 a.m.
- Attendees provided self-introductions.

II. **Approval of Minutes** – All

- A motion was made by Court Executive Officer Darrel Parker to approve the draft minutes of the January 11, 2017, Community Corrections Partnership Realignment Implementation Planning Workgroup (CCP Workgroup) meeting, as presented, the motion was seconded, and the motion passed.

III. **Holistic Defense Program** – Denise Cicourel and Lisa Brabo

- An overview was delivered of a grant secured from the Laura and John Arnold Foundation in the amount of \$500,000 that will support implementation of a two (2) year pilot project in the southern region of the County entitled the Adult Holistic Defense Case Management (AHDCM) Program. AHDCM was described as a partnership between the Office of the Public Defender and Family Service Agency (FSA) intended to stabilize offender lives, reduce recidivism, and create safer communities through innovative and individualized case management that addresses the risk factors for the criminal behavior of clients.
- Researchers from the University of California Berkeley will assist with the development, implementation, and evaluation of AHDCM.
- If the pilot program proves successful, dollars to support a countywide full randomized control trial in year three (3) will be considered by the Arnold Foundation.
- An AHDCM status report will be provided to the CCP Workgroup upon completion of the first quarter of grant activities.

IV. **Fiscal Year 2017-2018 Realignment Planning - Subcommittees and Budget** – Chief of Staff Mary O’Gorman and Budget Director Tom Alvarez

➤ *Review JFA recommended re-allocations requests and anticipated program impacts related to Compliance Response Teams (CRT), Supervision Officers, and Alternative Sentencing*

- Dr. Austin’s proposed reallocations and re-investments in the County’s fiscal year (FY) 2016-2017 Realignment Plan, as delineated on page 67 of the JFA Report, were addressed as follows:

Two (2) CRTs

- A memo was disseminated to support the group’s follow up discussion to that of January 11th regarding Dr. Austin’s recommendation to decrease the CRTs funded by Realignment dollars from two (2) teams to one (1).
- It was noted that a third CRT has operated in the Lompoc region, which has historically been supported by Board of State and Community Corrections’ (BSCC) grant dollars; however, the grant guidelines have changes for FY2017-2018 and the CRT activities do not appear to be allowable under the new guidelines. Although \$140,000 in rollover funds would be available in FY 2017-2018, it will not fully fund continuation of the region’s CRT.
- Chief Custody Deputy Wasilewski delivered an overview of the CRTs’ functions and there was discussion regarding the mission and focus of the CRTs. Undersheriff Melekian stressed the importance of the teams’ role in the overall Realignment effort and vowed to work with Probation staff to investigate concerns specific to CRT activities and to demonstrate the nexus of these and other CRT activities to the Realigned population.
- The following suggestions were offered: that the FY 2017-2018 Realignment budget remain inclusive of two (2) CRTs; that agencies involved in staffing the CRTs meet to evaluate the teams’ mission, make any needed adjustments and inform the CCP Workgroup of any modifications implemented; and that routine reports on CRT activities

be delivered to the CCP and to the CCP Workgroup. Upon receipt of this information the CRTs' effectiveness will be assessed, as will how the teams fit into the overall Realignment approach.

Alternative Sanctions

- Chief Custody Deputy Wasilewski disseminated a memo which focused on a response to Dr. Austin's recommendation to reduce the alternative sentencing portion of the Realignment budget. He explained that the Sheriff's Office has identified issues in the electronic monitoring program and corrective measures such as field supervision skills' training for the Alternative Sentencing Bureau (ASB) staff have been initiated towards the intent of overall program enhancement and increased opportunities for inmate release on electronic monitoring.
- Questions arose as to the relationship between a noted decrease in the numbers of Realigned offenders released from jail on alternative sentencing and the Sheriff's associated complement of staffing positions. Chief of Staff O'Gorman requested that associated data be available to the CCP at their next meeting.
- A sub-workgroup to explore issues associated to alternative sentencing for offenders with mental health issues and to evaluate ways to raise the numbers of Realigned offenders released from jail on alternative sentencing will be initiated. A findings report will be delivered to the CCP Workgroup, at which time the funding decision may be revisited and the funding cut if the efforts were unsuccessful.

Transitional Housing

- Prior discussion during which the CCP Workgroup agreed to provide for more flexible use of the funds while maintaining the allocation focused on housing was confirmed.

Administrative Costs

- The CCP Workgroup will not request modification to administrative costs line item of the budget.

Probation

- A memo from Manager Shean was circulated which delivered contrasting data to that included in the JFA Report specific to Probation supervision of Realigned offenders. The data in the memo provided clarification to the impact that would result from the shifting of four (4) Deputy Probation Officers from intensive supervision duties associated to high risk Realigned offenders. Upon consideration of the information, there was agreement to not move forward with Dr. Austin's recommendation to shift the staff.
- A request was made for Probation to increase the frequency by which operational impact data reports are delivered to the CCP Workgroup.

- ***Review and consider new programs and draft budgets for Proposition 47 (Prop. 47) enhancements in the Public Defender's Office, enhanced evaluation through the University of California, Santa Barbara (UCSB), community engagement efforts, strategic reserves and criminal justice data needs.***

Prop. 47 enhancements in the Public Defender's Office

- Initially requested by the Public Defender's Office was a three (3) year funding commitment (\$130,000 per year for three [3] years) to support the duties of two (2) paralegals related to the processing of Prop. 47 Petitions. However, upon further

discussion, there was agreement to propose that the CCP include the first year of funding (\$130,000) in the one-time funding requests, with the understanding that funding requests will subsequently be submitted to the CCP for mirrored allocations in the FY 2018-2019 and FY 2019-2020 Realignment budgets.

- It was noted that although the processing of Prop. 47 Petitions was expected to significantly impact the Court and Office of the District Attorney, attempts to accurately measure the anticipated impacts and to submit associated staffing requests were considered premature. This first year of funding will allow more data and information to be gathered in order to inform future funding needs.

UCSB

- There was consensus to add \$50,000 to the FY 2017-2018 Realignment budget as a set aside in the one-time planning/training funds for the UCSB evaluators to enhance the evaluation pieces that they are currently providing. A scope of work will be requested from Dr. Sharkey for CCP Workgroup review.
- It was recommended that budgets associated to any new programs being considered for the County's Realignment program be required to include a line item for evaluation costs.

Community Engagement

- A memo from Chief of Staff O'Gorman was provided and there was concurrence to the proposal to utilize \$75,000 in one-time Realignment funds for community engagement.

Strategic Reserves

- Administrative Deputy Director Fletcher reported that he and Budget Director Alvarez met with staff of the County Auditor Controller's Office and determined 8% of the ongoing Realignment budget to be an appropriate amount for the reserves. There was agreement to proposing 8% for strategic reserves to the CCP and to document it as an ongoing policy for future Realignment budgets.

Criminal Justice Data Needs

- A memo on the subject of data project funding was circulated and a summary was delivered of the efforts being made by the Criminal Justice Data Committee. There was support for the recommendation that approximately \$160,000 in ongoing funds be set aside in the proposed FY 2017-2018 Realignment budget for a staff to oversee the work associated to the data integration effort and its crossover to each agency, and that \$40,000 in one-time funds be allocated to continue the data efforts (for infrastructure and consultant services). It was anticipated that a project charter will be available for CCP Workgroup review in March, for ultimate submission to the CCP in April.
- Deputy Chief Heitman acknowledged staff of the Lompoc Police Department for their participation in and contributions to the County's Criminal Justice Data Committee's endeavors.

- *Review proposed budgets and program elements from three (3) sub-committees (Mental Health Housing, Pre-Trial Services, Jail Programming and Re-Entry)*

Jail Programming and Re-Entry

- Chief Custody Deputy Wasilewski circulated a memo which outlined the plan to expand the Sheriff's Treatment Program (STP). He orally corrected a \$100,000 error in the budget, and revised the total funding request to an amount of \$767,194.

- Katie Ward stated that the funding would allow the numbers of general population inmates receiving STP services to increase by approximately 160 inmates per year. Additionally, and apart from the STP expansion, approximately 480 inmates would be served with use of the tablets over the course of a year.
- Requests were made for a program description, a more detailed account of how the dollars would be expended, and additional information on the roles of the employment counselor positions.
- There was support to propose that the CCP fund one-time dollars in the amount of \$180,000 for the tablets and the wi-fi, and to support funding for STP in the amount of \$392,000 in the ongoing budget for services/supplies and salaries (two [2] STP counselors and one [1] Custody Deputy), but to back out the funding request of \$194,000 for the employment counselors from the budget until more details are available. Many questions were raised specific to the services and supplies line item and the Sheriff's Office will provide the CCP with a detailed budget when the funding request is submitted to the CCP.
- It was noted that a method of appropriately measuring program effectiveness will be required, as outcome data reports must be delivered to the CCP.
- Dr. Gleghorn stressed the importance that the STP process be inclusive of consideration of offenders' substance abuse and mental health issues and needs when assessing or screening for risk.

Pre-Trial Services

- A program overview and proposed budget were provided, as was a flowchart to demonstrate the manner in which an offender would be processed for supervised pre-trial release. Included in the program structure were formal implementation of the Virginia Pretrial Risk Assessment Instrument (VPRAI) and the addition of a supervision component to the Court's computerized case management system. It was anticipated that through the efforts of the program's Administrative Analyst, outcome data will be collected to facilitate measurement of the program's effectiveness.
- There was agreement to the proposal to place all three (3) years of the validation costs into the one-time category, and to fund the remaining items of ongoing costs as indicated in the budget provided by the Court.

Mental Health Housing

- A memo was circulated, which focused on the proposed utilization of resources to address the need for forensic beds for inmates with severe mental health disorders and transitional residential treatment beds for people with mental health issues. Among the recommendations was the re-purposing of the former Santa Barbara Juvenile Hall for a 15-bed Mental Health Rehabilitation Center (MHRC), a forensic Assertive Community Treatment (ACT) program, and a feasibility study. Dr. Gleghorn identified MHRC as the funding priority for the ongoing budget.
- The need to have a full-time Deputy Sheriff to be staffed at the MHRC was not anticipated; however, safety issues will be more fully addressed in the program feasibility study.
- There was consensus to support one-time Realignment funds for re-model costs associated to the former Santa Barbara Juvenile Hall site for the MHRC and the relocation of the Probation Report and Resource Center (PRRC).

V. Review ongoing program budget and one-time funding requests to be included in the fiscal year (FY) 2017-2018 Realignment Plan and prepare for submission to the CCP – Deputy Chief Tanja Heitman

- A motion was made by Budget Director Tom Alvarez and was seconded, to set aside 50%, or \$750,000, of the unallocated ongoing Realignment funding for mental health, with a specific plan for use of the funds to continue being developed, a roll call vote was taken, and the motion passed unanimously, with Darrel Parker abstaining from the vote.
- A motion was made by Chief of Staff Mary O’Gorman and was seconded, to move approximately \$173,000 from the one-time funds into the ongoing budget in order to balance the budget, a roll call vote was taken, and the motion passed unanimously, with Darrel Parker abstaining from the vote.
- A motion was made by Chief of Staff Mary O’Gorman and was seconded, to approve the ongoing budget for fiscal year (FY) 2017-2018, as indicated in the budget handout provided by the Probation Department, with the following additions: funding of \$160,000 for data proposal, \$393,194 for expansion of STP, \$384,499 for Pre-Trial program, and \$750,000 for a mental health program still under development, a roll call vote was taken, and the motion passed unanimously, with Darrel Parker abstaining from the vote.
- A motion was made by Chief of Staff Mary O’Gorman and was seconded to propose to the CCP that they approve the following one-time funding allocations: \$75,000 for community engagement, \$40,000 for data, \$132,000 to the Office of the Public Defender for data mining under Prop. 47, \$180,000 for jail tablets and wi-fi infrastructure, \$375,000 for Pre-Trial Services, and \$50,000 for the feasibility study, and to earmark \$4 million in one-time funding for costs associated to the remodel of the former Santa Barbara Juvenile Hall site for the MHRC and the relocation of the PRRC, a roll call vote was taken, and the motion passed unanimously, with Darrel Parker abstaining from the vote.
- A motion was made by Budget Director Tom Alvarez and was seconded to take \$50,000 from the planning money for the UCSB evaluation, and the motion passed unanimously.

VI. Status update regarding Proposition 47 (Prop. 47) Executive Steering Committee and the local Prop. 47 Committee overseen by the County Executive Office – Deputy CEO Dennis Bozanich

- The Prop. 47 funding application will focus on diversion from jail for individuals with mental health and substance use issues. The proposed project will involve allocated slots thru the crisis stabilization unit (CSU), as well as an augmented Assertive Community Treatment (ACT) team that will provide a forensic component for individuals post time spent at the CSU, for the purpose of providing an alternative to incarceration. A definitive funding request is yet to be determined; either approximately \$1 million for the CSU and the augmented forensic ACT, or between \$2-\$3 million to implement a CSU plus an augmented forensic ACT in the northern and southern regions of the County and to add a set aside for housing. The Prop. 47 planning group will meet on January 25th to vet the aforementioned concepts.
- A motion was made by Chief of Staff Mary O’Gorman and was seconded to support the program focus and associated parameters, a vote was taken, and the motion passed unanimously.

VII. Criminal Justice Funding Opportunity Submissions – Probation Manager Kim Shean
No submissions were provided or addressed.

VIII. Review of CCP Workgroup Voting Members and Appointment of Permanent Designees – Deputy Chief Tanja Heitman

- A memo was circulated regarding permanent CCP Workgroup voting member designees. Under advisement of County Counsel, in the absence of a voting member only a previously-identified designee may participate in any voting process undertaken by the CCP Workgroup.
- Subsequent to the issuance of the referenced memo, Giovanni Giordani submitted a written request to appoint Christine Voss as his official designee. A determination specific to representation from the County Executive Office remained pending.
- The following CCP Workgroup designee appointments were made:

CCP Workgroup Member	Designee
Vincent Wasilewski (Sheriff's Office)	Charles Powell
Mag Nicola (District Attorney's Office)	Kerry Bierman
Giovanni Giordani (Public Defender's Office)	Christine Voss
Joe Mariani (County Law Enforcement Chiefs [CLEC])	Deanna Clement
Darrel Parker (Superior Court)	Angela Braun
Dr. Alice Gleghorn (Department of Behavioral Wellness)	To be determined
Mary O'Gorman (Board of Supervisors, 2 nd District Office)	Naomi Kovacs
Tom Alvarez (County Executive Office)	To be determined
Ray McDonald (Workforce Development Board)	Jessica McLernon
Tanja Heitman (Probation Department)	Kim Shean

- Dr. Gleghorn inquired about the possibility of designating a job position (i.e. forensic manager) as opposed to a staff name. Deputy Chief Heitman will discuss with County Counsel and inform Dr. Gleghorn of the response.
- Future requests for modification to any of the listed designees will be accepted by the CCP Workgroup Chair in writing, via hard copy or email.

IX. Public Comment – All

There was no public comment.

X. Confirm Next Meeting and Adjourn – Deputy Chief Tanja Heitman

- The next CCP Workgroup meeting will be on February 22, 2017, at 9:00 a.m. at the Santa Barbara County Probation Department, 117 East Carrillo Street, Santa Barbara, California. Participation via teleconference will be available at the Santa Barbara County Probation Department, 2121 South Centerpointe Parkway, Santa Maria, California.
- The meeting was adjourned at 12:41 p.m.

Respectfully submitted by Patti Stadler, Administrative Office Professional Senior