

**SANTA BARBARA COUNTY  
COMMUNITY CORRECTIONS PARTNERSHIP  
BYLAWS**

**ARTICLE I: NAME**

The name of this committee is the Santa Barbara County Community Corrections Partnership (“CCP”).

**ARTICLE II: AUTHORITY**

This organization is authorized by Penal Code Section 1230 and 1230.1

**ARTICLE III: PURPOSE**

The purpose of the Santa Barbara County CCP shall be to:

- Advise the Chief Probation Officer regarding the Community Corrections Program pursuant to the Community Corrections Incentive Act (Penal Code Section 1230).
- Recommend a local plan for the implementation of the 2011 Public Safety Realignment Act [Penal Code Section 1230.1(a)].

**ARTICLE IV: MEMBERSHIP**

- Chief Probation Officer – Chair
- Superior Court Executive Officer, serving as the designee of the Presiding Judge of the Superior Court
- A County Supervisor or the Chief Administrative Officer (County Executive Officer) for the County or a designee of the Board of Supervisors
- The District Attorney
- The Public Defender
- The Sheriff
- A Chief of Police (as selected by the County Law Enforcement Chiefs [CLEC])
- The head of the county department of social services
- The head of the county department of mental health/alcohol and substance abuse programs (Department of Behavioral Wellness)
- The head of the county department of employment (Director of the Workforce Development Board)
- The head of the county office of education (Superintendent for the Santa Barbara County Education Office)
- A representative from a community based organization (CBO) with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense
- An individual who represents the interests of victims

The representative from a CBO and individual representing the interest of victims shall be voted on by the full CCP membership every two (2) years. Interested parties will submit a letter of interest by October of every even year for selection at the December CCP meeting. Their term begins in January and will serve for two full years ending December 31<sup>st</sup>. The victim representative and the CBO representative must reapply every two years but may be selected to hold multiple terms.

If the CBO representative, the interests of victims representative, or the police chief representative, fails to attend three (3) consecutive CCP meetings, it shall result in termination of the member and a replacement shall be selected as described above.

## **ARTICLE V: EXECUTIVE COMMITTEE of the CCP**

### Section A: Purpose

The purpose of the Executive Committee is to review and approve the realignment plan developed by the CCP membership prior to its submission to the Board of Supervisors.

### Section B: Membership:

- Chief Probation Officer - Chair
- A Chief of Police
- Sheriff
- District Attorney
- Public Defender
- Superior Court Executive Officer
- The Director of the Department of Behavioral Wellness

## **ARTICLE VI: CHAIR**

In accordance with Section 1230 of the Penal Code, the Chief Probation Officer shall serve as the CCP Chairperson. The Chairperson shall supervise and direct the CCP activities, affairs, and officers. The Chairperson shall preside at CCP meetings.

## **ARTICLES VII: MEETINGS AND PROCEDURES**

### Section A: Meetings

The CCP and Executive Committee and its committees shall be governed by the Brown Act and all meetings shall be open to the public.

Regular Meetings:

The CCP and Executive Committee meet the first Friday in February, April, June, October, December and the second Friday in August.

Special Meetings:

A Special Meeting may be called at any time by the Chairperson, upon written request, specifying the general nature of the business proposed. Notice must be given as required by the Brown Act.

Section B: Quorum and Voting Procedures

Six (6) members shall constitute a quorum of the CCP.

Four (4) members shall constitute a quorum of the Executive Committee

Decisions of the CCP and the Executive Committee shall be reached through majority voting which is defined as a majority of the eligible voting members present.

The CCP and the Executive Committee shall use parliamentary procedures to conduct business.

Section C: Setting the Agenda

The Chairperson shall designate items on the agenda. Any member wishing to place items on the agenda shall request inclusion on the agenda by contacting the Chairperson no later than ten days prior to the scheduled meeting.

**ARTICLE VIII: SUB-COMMITTEES**

The Executive Committee may designate sub-committees, on an as-needed basis. These sub-committees may include CCP members, as well as non-CCP members. Sub-committees are subject to provisions of the Brown Act.

**ARTICLE IX: CONFLICT OF INTEREST**

CCP and Executive Committee members shall comply with all conflict of interest laws, including but not limited to Government Code Sections 1090 et seq. and the California Political Reform Act (Government Code Sections 87100 et seq).

The CCP and Executive Committee adopts the following, potentially more restrictive, "Bright-line conflicts of interest rule"; a CCP and Executive Committee member, except as statutorily required, shall abstain from participating in CCP discussions, and voting on CCP and Executive Committee funding issues, which involve their agency, company or department, or in which they have a personal financial interest.

**ARTICLE X: AMENDMENT OF BYLAWS**

These By-laws may be adopted, amended or repealed by a majority vote of the CCP after written proposal for such action has been in the hands of the partnership for 30 days.